

# **OLIVE GARDEN SITE UTILITIES – SPECIAL INSPECTION SERVICES WORK**

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TULALIP, WASHINGTON

## **SECTION 013700 – CONTRACT COST BREAKDOWN**

### **PART 1-GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. This section specifies minimum administrative and supervisory requirements necessary for preparation and submittal of Consultant / Inspector's Contract Cost Breakdown.

#### **1.02 RELATED REQUIREMENTS**

- A. Drawings and general provisions of Contract, including General and Special Conditions.
- B. Section 010100 – SCOPE OF WORK
- C. Section 011520 – APPLICATIONS FOR PAYMENT

#### **1.03 FORMAT**

- A. To be submitted on AIA Document G702, supported by AIA Document G703, continuation sheets.
- B. Identify each line item by number and title of major Specification Section.

#### **1.04 CONTENT**

- A. For each major line item, list sub-values of products or operations under the item.
- B. For the various portions of the Work:
  - 1. Each item shall include a directly proportional amount of Consultant / Inspector's overhead and profit.
  - 2. For items on which progress will be requested for stored materials, breakdown the value into:
    - a. The cost of the materials, delivered and unloaded, with taxes paid.
    - b. The total installed value.
- C. Submit a "Sub-Schedule" of unit costs and quantities for each separate stage of Work with unit values for the materials broken down into:
  - 1. Cost of the material, delivered and unloaded at the site, with taxes paid.
  - 2. Installation costs, including Consultant / Inspector's overhead and profit.
- D. The installed unit volume multiplied by the quantity listed shall equal the cost of that item in the Contract Cost Breakdown.

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### 1.05 CONTRACT COST BREAKDOWN

- A. Submit the Contract Cost Breakdown within ten (10) days of Notice to Proceed.
- B. Format and Content:
  - 1. Identification: Include the following Project identification on the Contract Cost Breakdown:
    - a. Project name and location.
    - b. Project number.
    - c. Consultant / Inspector's name and address.
    - d. Date of submittal.
  - 2. Provide a breakdown of the Contract Sum in sufficient detail to facilitate continued evaluation of Applications for Payment and progress reports. Break principal subcontract amounts down into several line items.
  - 3. Round amounts off to the nearest whole dollar; the total shall equal the Contract Sum.
  - 4. For each part of the Work where an Application for Payment may include materials or equipment, purchased or fabricated and stored, but not yet installed, provide separate line items on the Contract Cost Breakdown for initial cost of the materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
  - 5. Margins of Cost: Show line items for indirect costs, and margins on actual costs, only to the extent that such items will be listed individually in Applications for Payment. Each item in the Contract Cost Breakdown and Applications for Payment shall be complete including its total cost and proportionate share of general overhead and profit margin.
    - a. At Consultant / Inspector's option, temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown as separate line items in the Contract Cost Breakdown or distributed as general overhead expense.
  - 6. Schedule Updating: Update and resubmit the Contract Cost Breakdown when Change Orders result in a change in the Contract Sum.

PART 2 – PRODUCTS (Not applicable)

### PART 3 - EXECUTION

- A. Within ten (10) days after Notice to Proceed, Consultant / Inspector's Contract Cost Breakdown shall be submitted to the Construction Manager on the AIA Application for Payment Forms.

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1. Each column to be totaled at the bottom with the final total matching the contract price including all accepted alternates and contract allowances.
- B. The Contract Cost Breakdown must be approved by the Construction Manager prior to receipt of any progress payments.
- C. After approval by the Construction Manager no changes shall be permitted to the Contract Cost Breakdown. Approved Contract Change Orders and or Construction Change Directives shall be added at the end of the breakdown.

**END OF SECTION 013700**