

**QCV – RETAIL CENTER – CLEAN & SEAL CERTAIN CMU WALLS & CONCRETE
WALKWAYS**

TULALIP, WASHINGTON

SECTION 010100

SCOPE OF WORK

QCV – RETAIL CENTER
CLEAN & SEAL CERTAIN CMU WALLS & CONCRETE WALKWAYS

PART 1 GENERAL

1.01 RELATED REQUIREMENTS

- A. Drawings and general provisions of Contract, including General and Special Conditions.

1.02 DEFINITIONS

- A. NOT USED.
- B. Project Manual: The volume that includes Bidding Requirements, Contract Form, Conditions of the Contract, and Specification Divisions 1 through 16, as applicable.
- C. Scope of Work: The Work as it is to be bid in separate Prime Contracts. Where a specific item of Work is not defined, but is normally inherent to a trade or included in the scope of the applicable technical division, it shall be the responsibility of that Prime Contractor to include the Work in its bid proposal.
- D. Contract Completion: The date upon which all deficiencies noted in the Punch List have been corrected, the Contractor's Work is 100 percent complete, and the Contractor has complied with all conditions precedent to final payment and release of retainage.
- E. The term "Site", whether or not capitalized, shall be defined as the area, or a portion thereof, within the Owner's property lines and construction limit lines as indicated on Drawings for the Project, and properties adjacent to Owner's Property Lines, affected by construction of the Project.
- F. The pronouns "he", "his" and "him" are used for brevity and shall apply to both the males and females.
- G. The terms "warranty" and "guaranty", or "guarantee", shall be interpreted interchangeably to describe the responsibility of a manufacturer, contractor, subcontractor or sub-subcontractor relative to the manufacture, furnishing or installation of a product or combination of products as described in each applicable section of the Specifications.

1.03 SPECIFICATION LANGUAGE

- A. The imperative and streamlined language used in the Contract Documents is directed to the Contractors, unless specifically noted otherwise. The words "shall be" shall be included by inference where a colon (:) is used within sentences or phrases.

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1.04 CONTRACT METHOD

- A. Construct Project under separate Prime Contracts (bid packages) identified in the Bid Form and in Section 010100 – SCOPE OF WORK of Division 1.
- B. Contractors shall be responsible for portions of the Project referenced to them, all necessary coordination, between and among all other Contractors and all portions of the Project normally associated with their trade(s), regardless of the location of such portions of the Project indicated within the Contract Documents.
- C. Areas of prime responsibilities:
 - 1. Without limiting the extent of the general responsibilities stated immediately above, the Documents, as indexed in the Project Manual and on the Index Sheet of the Drawings, cover the responsibilities normally part of the Work of each Contractor. Review complete Bidding Documents for total scope of the Project.
 - 2. Bidding Documents, Conditions of the Contract, Contract Forms and Division 1 shall be applicable to all Subcontractors.
 - 3. Refer to Section 010100 - SCOPE OF WORK of Division 1.

1.05 CONTRACTOR USE OF SITE

- A. Perform Work at site in areas permitted by law, permits, and Contract Documents.
- B. Do not unreasonably encumber site with materials or equipment, and do not load structure with weight that will endanger structure. Storage of any materials or equipment shall be coordinated with the Construction Manager prior to delivery on-site. Materials shall be delivered to site on an as needed basis.
- C. Assume full responsibility for protection and safekeeping of products stored on-site. Obtain and pay for use of additional storage or work areas needed for operations.
- D. Use of site: Exclusive and complete, for execution of Work, or if notified by Owner, Owner's Contractors for other than this Work or Project. Contractor shall maintain and allow open and complete access to all businesses by the general public during operational business hours.
- E. Site access: Access to the site for deliveries and operations shall be coordinated with Construction Manager and shall be performed in accordance with all local, city and county and or township requirements.
- F. Contractors' normal working hours shall be 9:00 P.M. to 6:00 A.M. Monday thru Friday. Work performed outside of these hours is possible, subject to the approval of the Construction Manager. Request by Contractor for working after hours shall be made at least 72 hours prior to requested period.

1.06 PERMITS

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- A. Refer to General and Special Conditions of Contract.
- B. NOT USED.
- C. NOT USED.
- D. It shall be the responsibility of all Prime Contractors to apply for, obtain and pay all costs for all permits, fees and inspections which may be required by local laws, ordinances, rules and regulations for each of their respective portions of the Work.
- E. Expedite obtaining of permits so as not to delay installation of or coordination with the Work.
- F. File copies of all such permits and inspection certifications with the Construction Manager on-site.
- G. NOT USED.

1.07 APPLICABLE STANDARDS

- A. Code Listing: Any reference to standards of any society, institute, association, or governmental agency which is part of the referenced Building Code shall comply with the edition date published in the referenced Building Code.
- B. Non-Code Listings: Any reference to standards of any society, institute, association, or governmental agency which is not a part of the referenced Building Code shall be the edition in effect at the time of opening of Bids, except as otherwise specifically stated in this Project Manual.
- C. In case of conflict between the published standard and the Contract Documents, the latter shall govern. The repetition of or reference to any portion of a standard shall not negate unrepeatable or unreferenced portions thereof.
- D. No claim for additional compensation will be permitted due to failure to be fully informed of requirements of published standards referenced in the Contract Documents.

1.08 SCOPE OF WORK

- A. The following is a description of the Prime Contract Bid Package for the Project known as “QCV – RETAIL CENTER – CLEAN & SEAL CERTAIN CMU MASONRY WALLS & CONCRETE WALKWAYS”. This section describes the work within this Bid Package as designated by the Construction Manager. This Bid Package description identifies the scope of work to be performed by the successful bidder in the specific Bid Package.
- B. Questions concerning the “SCOPE OF WORK” assignment of responsibility related to this Prime Contract bid package shall be directed to the Construction Manager who shall be the interpreter and be responsible for clarifying the assigned “SCOPE OF WORK.”

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- C. Separate bids for this Project shall be submitted for the following Prime Contract Bid Package.
 Bid Package 002 – Clean & Seal Certain CMU Walls & Concrete Walkways

ASSIGNMENT OF RESPONSIBILITY OF WORK

TABLE LEGEND:	
SCPC	Section Complete by Prime Contractor
SCUNO	Section Complete by Prime Contractor - Unless Noted Otherwise
AIAWPC	As It Applies to Work Performed by Prime Contractor

CONTRACT REFERENCE	BID PKG 002				
DIVISION 0	SCPC				
DIVISION 1	SCPC				
TECHNICAL SPECIFICATION					
042100 Unit Masonry & Concrete Cleaning	SCPC				

- D. The Contract Documents as furnished for this Prime Contract is for the convenience of the Contractor in preparing a proposal for this Project. The Summary of Work and related descriptions should in no way be construed as being all-inclusive. It is issued as a guide to aid in the assignment of responsibility of Work. If conflicts regarding the assignment of work exist between the Drawing notes and the descriptions outlined herein, THE SCOPE OF WORK AS DEFINED HEREIN SHALL TAKE PRECEDENCE. EACH CONTRACTOR IS RESPONSIBLE TO REVIEW THE COMPLETE SET OF CONTRACT DOCUMENTS TO ASSURE THAT WORK REQUIRED TO BE INSTALLED TO COMPLETE ITS PHASE OF THE WORK IS INCLUDED IN ITS PROPOSAL.
- E. The following are General Requirements and or Provisions and they shall form a part of this Bid Package Description and apply to each Contractor’s Scope of Work:

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1. Each Bidder shall submit their respective bid proposal based on the scope of work outlined in this Prime Contract Bid Package as stated herein and as required by the Contract Documents. The scope of work shall include all work indicated in the Bid Package description, contract drawings, specifications, bidding requirements, contract forms, Contract Conditions and Divisions 0 and 1. Submitted bid proposals shall provide for all labor, materials, tools, equipment, hoisting, permits, supervision, insurance, bond, applicable taxes and all other associated items necessary to furnish and install the complete scope of work for the respective bid package as it relates to the “QCV – RETAIL CENTER – CLEAN & SEAL CERTAIN CMU MASONRY WALLS & CONCRETE WALKWAYS” Project. All Work shall be performed in strict accordance with the Contract Documents.
2. General requirements outlined in the Drawings; general provisions of the Contract, including General and Special Conditions; and all Division 0 and 1 Sections shall apply to this Prime Contract bid package.
3. The noted Prime Contract Bid Package shall include all labor, materials, supervision, transportation, tools, equipment and services for a complete and satisfactory Project.
4. It is recommended that all Bidders should become thoroughly familiar with the site, consult records and drawings of adjacent structures and of existing utilities and their connections, and note all conditions, which may affect or influence the Work of their respective bid package. By submitting a bid, Bidder affirms they have carefully examined the site and all conditions affecting their Work. No claim for additional compensation will be allowed based upon a lack of full knowledge of existing conditions.
5. The Tulalip Tribes of Washington is a federally recognized Indian Tribal government with a constitution and bylaws approved by the United States Secretary of the Interior. See: 65 Federal Register 13298, 13301 (March 13, 2000). As a recognized tribal government, the Tulalip Tribes of Washington and all of its governmental agencies, is a tax exempt entity. See: 26 USC §7871, and Washington Administrative Code Excise Tax Rule 192 (WAC 458-20-192). A citation of this code can be viewed at the Washington State Department of Revenue’s “Doing Business With Indians” website at the following address <http://dor.wa.gov/content/doingbusiness/Indians/default.aspx>. This project is Tax Exempt from all Sales and/or Use Taxes for all materials and supplies incorporated in construction of the Work that become a permanent part of the Project. Upon request a Tax Exemption form may be obtained from the Construction Manager.
6. All Prime Contractors shall provide a full-time supervisor on-site throughout the duration of their Work on-site. The superintendent shall be authorized to make all decisions relative to the on-site Work, and shall be the primary contact for all correspondence. Part time representatives who are not so authorized will not be permitted. Any changes in a superintendent shall be pre-approved by the Construction Manager.

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7. On-site parking for Prime Contractors ONLY shall be restricted to a maximum of TWO (2) COMPANY VEHICLES or as deemed appropriate for the phase of the Project as determined by the Construction Manager.
8. Milestone Construction Schedule start and completion dates are shown in Specification Section 008400 – MILESTONE SCHEDULE FOR CONSTRUCTION. Contractors are advised to thoroughly review and understand the requirements of the Milestone Construction Schedule. Contractors are advised that the Milestone Construction Schedule does not show all activities that are inherent to the completion of milestones. Contractors are responsible for completing all activities related to completion of milestone dates, and making allowances for coordination with the completion of related trade's activities.
9. Each Prime Contractor shall submit a DAILY REPORT OF PROGRESS AND MANPOWER including, progress and manpower of each subcontractor, to the Construction Manager summarizing each day's work. The Construction Manager will provide a sample form to the Contractors. Deliver daily reports to the Construction Manager's jobsite field office by 8:00 a.m. the following workday. Failure to do so will result in a delay in the processing of application for payment.
10. No work shall be performed by any Contractor unless a minimum of two persons are present on-site. This is for safety reasons and refers primarily to after hours work or weekend work when other Contractors may not be present. It is recognized that there may be times when a Contractor may only need one (1) person on-site; however, this shall only be permitted during normal working hours.
11. This Prime Contractor shall provide all safety barricades and perimeter protection in strict accordance with OSHA standards and requirements for the duration of the Project. Any Contractor requiring the removal of any safety barricade or perimeter protection for the performance of their Work shall be responsible for re-installing the removed safety barricade or perimeter protection in strict accordance with OSHA standards and requirements. If this does not occur immediately, the Construction Manager will direct the Prime Contractor to re-install the safety barricade or perimeter protection and assess the cost thereof to the responsible Contractor who removed the safety barricade or perimeter protection. This will be done at no expense to the Owner.
12. Each Prime Contractor shall designate an employee or employees that will serve as the Contractor's safety representative and competent person on a daily basis. The safety representative shall be responsible for coordinating and addressing all project safety issues with the Construction Manager. The competent person and or safety representative shall be on-site whenever work associated with their company is taking place.

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13. All contractors shall follow OSHA requirements AS A MINIMUM, including WEARING OF HARDHATS AT ALL TIMES while on the Project site. As a minimum, all personnel shall wear a sleeved shirt, long pants, work boots, and a hardhat at all times inside the construction limits. This specifically includes delivery drivers and supplier unloading personnel.
 - a. Horseplay and other unsafe conduct is strictly prohibited.
 - b. Alcoholic beverages, non-prescription (illegal) drugs, firearms, fireworks, explosives, or weapons are not allowed on Project property.
 - c. No workers are to smoke within the confines of the site during any phase of construction. This policy also applies to all smokeless tobacco products.
 - d. Theft, abuse, or destruction of property, tools, equipment or materials will not be tolerated.
 - e. Contractors and all of their employees, including those of subcontractors and suppliers, shall abide by any and all rules the Construction Manager or the Owner may have in effect or hereinafter put into effect at the site of the Work including those pertaining to worker and Owner personnel safety, use of cameras, and security procedures or requirements. Contractor shall remove from the Project site any employee violating these rules at the request of the Owner or Construction Manager.
 - f. All Contractors shall distribute a copy of work rules and shall periodically review with tradesmen in daily Safety meetings. All Contractors shall daily monitor the project to assure that all rules are complied with.
14. No Contractor shall interfere with automobile and or pedestrian traffic around the Project site. All Contractors will coordinate any disruptions with the Construction Manager a minimum of 72 hours in advance. All Contractors will be responsible for supplying all temporary signage, barricades, flagmen, etc. in accordance with local, city, county, and or township requirements required to conduct this work.
15. All Contractors shall minimize disruption to the local traffic patterns and or pedestrian traffic during the performance of the Work and conform to all tribal, local, city and or county requirements for traffic disruption, deliveries, etc.

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16. DAILY CLEANUP of each Contractor's trash & debris IS MANDATORY for this Project and is included in the Contract. Each Contractor shall remove all debris created by the performance of their Work to a dumpster provide by this Prime Contractor. Failure to clean up the site and building on a daily basis will result in the performance of this activity by the Construction Manager or designated contractor at a unit rate of \$100.00 per man-hour plus equipment and associated costs. Any and all incurred costs plus applicable markups shall be assessed against the non-compliant Contractor through their respective Prime Contractor in accordance with the provisions of the Contract Documents. THIS CONTRACT PROVISION WILL BE STRICTLY ENFORCED.
17. Contractors shall be responsible for the care and storage of all materials delivered to the jobsite with acknowledgement of requirements of each Contractor's Work. All storage of material on-site must be coordinated in advance with the Construction Manager.
18. Each Contractor shall be responsible for the protection and security of their equipment, tools, materials, and finished work until Contract Completion is achieved. Damage to or theft of any tools, equipment, or materials, whether incorporated into the work or not, prior to Contract Completion, shall be repaired and or replaced at Contractor's expense. Contractors shall provide protection and security of all Work at all times. Notify Construction Manager immediately of any damage or theft incidents.
19. Contractors shall coordinate work and cooperate with Contractors of other trades that will be performing work throughout the site. Care should be taken not to damage other Contractor's Work. Should any damage occur the damage will be corrected and the Contractor causing the damage shall be held responsible for any and all incurred costs plus applicable markups, in accordance with the provisions of the Contract Documents.
20. Should any Contractor cause earth, stone or paving to be contaminated due to his operations, contaminated material shall be removed and legally disposed of off-site at Contractor's expense. New material shall be furnished and installed at the expense of the Contractor causing the contamination through their respective Prime Contractor in accordance with the provisions of the Contract Document.

1.09 BID PACKAGE SCOPE OF WORK

- A. This "SCOPE OF WORK" is to aid each Bidder in defining the Scope of Work to be included in its proposal. However, omissions from this "SCOPE OF WORK" do not relieve the Bidder from including in its proposal that Work which will be required to complete its Contract. Each Bidder should read the entire "SCOPE OF WORK" to completely familiarize himself with the Work of other Contractors that may have Work in adjacent areas and to coordinate the interfacing problems that may occur as the Work is assembled and constructed.

PART 2 BID PACKAGE DESCRIPTIONS

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2.01 SUMMARY

- A. If there is a conflict on a specific item between the Contract Documents and the Bid Package Breakdown as stated herein, the Breakdown shall govern; however, if an item is covered in the Contract Documents, but not reiterated in the Breakdown, the Bidder shall still be responsible for that item of Work.
- B. Each Contractor shall supervise his Work, using his best skills and attention. Contractor shall be solely responsible for construction means, methods, techniques, sequences, dimensions and procedures and or coordinating all portions of their Work, with all Work to be performed under separate Contracts and or other Bid Packages.
- C. Certain items that are the Contractor's responsibility may not be included in the list of specification sections to be performed by the Contractor. The specification section designations depicted in the table titled "ASSIGNMENT OF RESPONSIBILITY OF WORK" included herein attempts to assign responsibility for that certain area of work.
- D. NOT USED.

2.02 BID PACKAGE NO. 002 – CLEAN & SEAL CERTAIN CMU WALLS & CONCRETE WALKWAYS

- A. The Work of this Bid Package consists of the Work as shown and indicated on the Drawings and in the Project Manual. The Work is not restricted by division of drawings or specifications. Unless otherwise specifically noted, all Work to be performed shall consist of labor, materials, tools, equipment, supervision, insurance, bond, applicable taxes and all other associated provisions necessary to provide and install the complete scope of work of this Bid Package in its entirety in strict accordance with the Contract Documents.
- B. Narrative Description of Bid Package No. 002 – CLEAN & SEAL CERTAIN CMU WALLS & CONCRETE WALKWAYS: Provide all Work as defined under the column heading "BID PKG 002" in the table titled "ASSIGNMENT OF RESPONSIBILITY OF WORK" included herein in its entirety in strict accordance with the Project Manual and Drawings.
- C. This Prime Contractor shall develop and maintain a Project "EMERGENCY SAFETY PLAN". All contractors shall abide by this Prime Contractor's "EMERGENCY SAFETY PLAN."
- D. This Prime Contractor shall provide and maintain an appropriate number of 20# ABC fire extinguishers and stands to be used for general use throughout the duration of the Project.
- E. This Prime Contractor shall maintain all emergency exits throughout the construction period for the duration of the Project.
- F. This Prime Contractor shall touch-up and repair all finished surfaces damaged as result of Work performed as a part of this Bid Package.

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- G. Dumpster Enclosure: Clean and seal all exposed surfaces of CMU walls and wall caps, and cast-in-place concrete slab-on-grade in their entirety using appropriate cleaners and sealers for the material being cleaned and sealed. Surfaces shall be cleaned to original surface condition with all foreign material and or stains removed from surfaces prior to application of sealer.
- H. Decorative CMU Column Enclosures: Clean certain decorative CMU column enclosures as listed below:
 - 1. Column 1: Clean exposed column surfaces (all four sides) starting from the base to 4 ft. above the base and restore surfaces to original condition with all foreign material and or stains removed from surfaces.
 - 2. Column 2: Clean exposed column surfaces (all four sides) starting from the base to 4 ft. above the base and restore surfaces to original condition with all foreign material and or stains removed from surfaces.
 - 3. Column 3: Clean exposed north face of column surface and restore surface to original condition with all foreign material and or stains removed from surface.
 - 4. Column 4: Clean exposed column surfaces (all four sides) starting from the base to 4 ft. above the base and restore surfaces to original condition with all foreign material and or stains removed from surfaces.
- I. CMU Masonry Wall: Clean exposed wall surface on eastern wall of Retail Center located approximately 36 ft. north of most south-east corner of Retail Center and restore surface to original condition with all foreign material and or stains removed from surface.
- J. Cast-In-Place Concrete Walkways, Sidewalks and Curbs: Clean all exposed cast-in-place concrete walkways, sidewalks and curbs located adjacent to or surrounding the Retail Center from the building face to the exterior face of curb on all sides including face of curb. Surfaces shall be cleaned to original surface condition with all foreign material and or stains removed from surfaces.
- K. Cast-In-Place Concrete Walkways and Sidewalks located underneath building canopies: After proper cleaning of exposed surfaces Contractor to seal all exposed cast-in-place concrete walkway and sidewalk surfaces from the building face to the outer most drip line of the building canopies.

END OF SECTION