

REQUEST FOR BID PROPOSAL

REQUEST FOR GENERAL CONSTRUCTION SERVICES

FOR

THE QUIL CEDA VILLAGE SUITE N VANILLA SHELL RESTORATION

Project No. QCV – CP – 18-001
Bid Package 18 -001 – Quil Ceda Village Suite N Restoration
Tulalip, Washington

INTRODUCTION

The Tulalip Tribes of Washington ("Tribes") is soliciting construction firms ("Bidders") with experience in commercial retail renovation in Quil Ceda Village on the Tulalip Reservation. Bidders must have the ability to provide the full-range of services necessary to complete the Project.

The Request for Bid Proposal is restricted to certified Tulalip Tribal Member Small Businesses (i.e., Bidders) only. The Tulalip Tribes' TERO Office will verify that Bidders, who submit a Bid Proposal, are certified Tulalip Tribal Member Small Businesses. Bidders shall include with their Bid Proposal evidence of certification from the Tulalip Tribes' TERO office.

Native American Preference related to contracting, subcontracting and suppliers in the project is required. Bidders shall abide by The Tulalip Code, Chapter 9.05 – TERO CODE which provides Indian preference in contracting goods and services. Additionally, The Tulalip Tribes Board of Directors has the authority to require those employers subject to The Tulalip Code, Chapter 9.05 – TERO CODE and applicable federal laws and guidelines, to give preference to Indians in hiring promotions, training and all other aspects of employment. Bidders shall comply with this Code and the rules, regulations and orders of the TERO Commission. For more information about The Tulalip TERO Code, contact the Tulalip Tribes' TERO Department at 6406 Marine Dr., Tulalip, WA 98271, Office (360) 716-4747 or Facsimile (360) 716-0249. The Tulalip TERO Code is available for review on the Tulalip TERO website: <http://www.tulaliptero.com/>

SUBMITTAL DEADLINE AND REQUIREMENTS

Bid Proposals must be received at the Consolidated Borough of Quil Ceda Village's – Project Development & Management Office no later than 2:00 p.m. on December 13, 2018. Submittals sent by mail or courier shall be sent to the address below and must be delivered to the Contract and Procurement Office by the deadline stated above. Faxed or e-mailed submittals will not be accepted.

Consolidated Borough of Quil Ceda Village
Project Development & Management Office
Attention: Jerad Eastman
8802 27th Avenue NE
Tulalip, WA 98271-9694

Bidders shall submit bids on the provided Bid Proposal Form sealed in an envelope clearly marked as containing a bid, indicating the Project name, the Contractor scope of work, and the date of the bid opening on the envelope. The Bidder shall fill in all relevant blank spaces in the Bid Form in ink or by typewriting and not in pencil. Alterations or erasures of items filled in on the Bid Form shall be initialed by the Bidder in ink. Any change, alteration or addition in the wording of the Bid Form by a Bidder may cause the Bidder to be rejected as not responsible for award of a Contract. Contract Bonds are required.

Any addenda issued for this RFB will be distributed to the Bidders listed on the Pre Bid Meeting Sign-In Bidders List. Interested Firms are responsible for checking for any addenda by contacting the QCV Project Development and Management Office (listed above).

PRE-BID MEETING

A Pre-Bid Meeting and site walk will be held on December 13, 2018 at 10:00 a.m., at the following location:

Quil Ceda Village – Administration Office
8802 27th Avenue NE
Tulalip, WA 98271-9694

All interested firms are encouraged to attend the mandatory Pre-Bid Meeting and to visit the project site in order to acquaint themselves with the local conditions under which the work will be performed and to obtain personal observations of the project site.

SCOPE OF WORK

The Quil Ceda Village Suite N vanilla shell restoration project will consist of demolition and removal of certain walls, removal of casework, capping of plumbing, painting and flooring of Suite N within the Retail Center in Quil Ceda Village on the Tulalip Reservation.

Work includes but is not limited to:

1. Contractor shall remove and properly dispose of the existing cabinetry work complete, including all plumbing and fixtures located within the units.
 1. Contractor shall cap all plumbing pipes and leave accessible via access door.
 2. The wall mounted hot water heater shall remain.
2. Contractor shall remove and properly dispose of materials that make up the existing wall that casework is secured to and runs the width of the space, as shown in the drawing.
3. Contractor shall remove and properly dispose of existing small wall that is Five (5) feet long and runs parallel to the wall called out in 2), as shown in the drawing.
4. Contractor shall remove and properly dispose of all materials within and that make up the storage room as shown in the drawing.
5. Contractor shall preserve and store above the ceiling grid the existing range vent.
 1. Contractor shall ensure that the existing range vent is properly secured for storage and to prevent leakage at both openings.
6. Contractor shall prime and paint all interior walls complete located within Suite “N” in accordance with specification section 09 91 23, except for the following areas:
 1. Bathroom.
7. Contractor shall prime and paint all interior doors and trim complete located within Suite “N” in accordance with specification section 09 91 23.

8. Contractor shall prime and paint the existing suspended ceiling grid as required to cover the existing paint blemishes located along the perimeter within Suite "N" in accordance with specification section 09 91 23.
9. Contractor shall be perform floor preparation and repair work in accordance with specification section 09 65 19 to allow for proper flooring installation.
10. Contractor shall install new Vinyl flooring material complete located within Suite "N" in accordance with specification section 09 65 19, except for the following areas:
 1. Bathroom.
11. Contractor shall install new resilient base molding material complete located within Suite "N" in accordance with specification section 09 65 19, except for the following areas:
 1. Bathroom.
12. Contractor shall install new resilient transition strip material complete located within Suite "N" in accordance with specification section 09 65 19 in the following areas:
 1. Bathroom.
13. Contractor shall relocate electrical wiring from the existing cabinetry to the previous location on the storefront wall.
14. Contractor shall remove and replace all existing electrical outlets, switches, and cover plates that have been painted or are missing.
15. Contractor shall provide adequate protection of existing finishes and completed Work to prevent incidental and or accidental damage caused in the performance of Work performed as a part of this Prime Contract. Protection may include protective coverings (e.g., plywood, cardboard, paper, masonite, etc.), as well as, strict adherence to daily cleaning requirements. Prime Contractor shall provide, maintain and remove any protective coverings installed as a part of this Contract.
16. Contractor shall be responsible to repair to like "new" conditions any and all existing finishes that are damaged as a result of work performed as a part of this Bid Package.

General Conditions of the Work includes but is not limited to:

1. Contractor shall protect existing improvements from damage during the performance of Work. Any adjacent property, including without limitation structures, roads, walks, light poles, signage or other improvements, damaged during the Contract Work shall be properly repaired or replaced at the Contractor's expense.
2. Contractor shall assume full responsibility for protection and safekeeping of equipment stored on-site.
3. Contractor shall be responsible for daily site clean-up.
4. Contractor shall be responsible for the removal and disposal of all debris and rubbish generated by the Contract Work.
5. Contractor shall take precautions and shall be responsible for the safety of individuals on the Project and shall comply with all applicable provisions of tribal and federal safety laws and codes to prevent injury to persons on or adjacent to the Project.

6. Contractor shall be responsible for and have control over all construction means, methods, techniques, sequences and procedures for all portions of the Contract Work.
7. Contractor shall provide continuous supervision at the Project by a competent superintendent when any Work is being performed. The Contractor's superintendent shall have responsibility and authority to act on behalf of the Contractor. All communications to the Contractor's superintendent shall be as binding as if given directly to the Contractor.
8. Contractor shall review the attached Contract Form and Scope of Work for additional General Conditions of the Work, Insurance Requirements, and other Contract Requirements.

BID EVALUATION CRITERIA

The Contract will be awarded to the lowest responsive and responsible Bidder as determined in the discretion of the Tulalip Tribes of Washington. In determining which Bidder is lowest responsive and responsible, the Tulalip Tribes of Washington shall consider the Base Bid and the bids for any Unit Price or Unit Prices which the Tulalip Tribes of Washington requests and determines to accept. The total of the bids for accepted Unit Price(s) will be added to the Base Bid for the purpose of determining the lowest Bidder.

Base Bid:

Bidders shall include all materials, equipment, supervision, labor, delivery, installation, overhead, profit and any other cost or expense, in connection with or incidental to, the performance of the Work complete.

The Tulalip Tribes of Washington reserves the right to waive, or to allow any Bidder a reasonable opportunity to cure, a minor irregularity or technical deficiency in a bid, provided the irregularity or deficiency does not affect the bid amount or otherwise give the Bidder a competitive advantage. Noncompliance with any requirement of the Contract Documents may cause a Bidder to be rejected.

FINAL SELECTION

The Tulalip Tribes of Washington intend to select the Bidder with the lowest responsive and responsible Bid Proposal. Final selection shall be at the sole discretion of the Tulalip Tribes' Board of Directors. While it is the expressed intent of the Board of Directors to select the Firm with the lowest responsive and responsible Bid Proposal, the Tulalip Tribes reserve the right to select any responsive and responsible Firm they determine.

RIGHT OF REJECTION

The Tulalip Tribes of Washington reserves the right to reject any and all proposals and the right to elect not to proceed with the project.

SCHEDULE

The Tulalip Tribes anticipates the Bid, Contract Award, and Construction Schedule will be as follows:

RFB Issued	December 10, 2018
Pre-Bid Meeting	December 13, 2018
Bid Due Date	2:00 PM December 20, 2018
Anticipated Notice to Proceed	January 02, 2019

REQUEST FOR BID PROPOSAL

Substantial Completion	January 17, 2019
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Questions may be delivered by U.S. mail, by facsimile, or by electronic mail. All requests for interpretation shall be brought to the attention of the Construction Manager in writing no later than 4:00 PM on December 14, 2016. Questions should be addressed to:

Jerad Eastman
Associate Project Manager
Quil Ceda Village
8802 27th Ave NE
Tulalip, Washington 98271
jeastman@tulaliptribes-nsn.gov
Phone: (360)716-5023
Cell: (360) 618-2404
Fax: (360)716-0059

ATTACHMENTS

1. Proposal Form
2. Contract Agreement