

Employment Opportunity

8802 27th Ave NE, Quil Ceda Village, WA 98271
Office: 360-716-5000 • www.QuilCedaVillage.org



JOB TITLE: Security Guard

DEPARTMENT: Remedy Tulalip

JOB DESCRIPTION: Follow Security department procedures, works to ensure protection of company assets and safety of guests and team members at Remedy Tulalip.

TO APPLY: Complete the web form application located on the Quil Ceda Village Self Service portal: <https://ess.tulaliptribes-nsn.gov/MSSQCV/employmentopportunities/default.aspx>. For more information or questions, please visit: <http://quilcedavillage.org/Employment> or call Quil Ceda Village HR at 360-716-5016.

NOTE: *The Tulalip Tribes publicly announces that Indian Preference in hiring applies to Tulalip job opportunities.*

EMPLOYEE CLASSIFICATION: Non-Exempt

EMPLOYEE REPORTS TO: Security Lead/Manager

EMPLOYEE SUPERVISES: N/A

EDUCATION:

- High School Diploma or GED equivalent required.

SKILLS:

- Ability and/or experience to write concise and accurate reports.
- Basic Math Principals
- Excellent Customer Service skills for dealing with guests and employees.
- Ability to multi-task and function while under pressure.
- Ability to effectively communicate verbally.

EXPERIENCE:

- Minimum of six (6) months working with the public utilizing guest service skills.
- Minimum of six (6) months working in a security guard position.

SPECIFIC JOB PERFORMED:

- Acting as the face of the dispensary, greeting customers, checking for Valid ID's.
- Maintain a neat and professional appearance and provide excellent customer service as needed.
- Patrol premises to ensure they are secure.
- May need to navigate ladder, ramps, and stairs, as well as run on occasion.

- Ensuring that the dispensary and premises is always secure.
- Keeping customers or anyone from using cannabis products on the property. Work in weather environments that may sometimes be extremely hot or extremely cold, snowy, or icy.
- A caring, considerate, and enthusiastic attitude for the cannabis industry is a must.
- Stand Constantly
- Walk Frequently
- Assist with Online Orders
- Assist with Cash Drops, Opening and Closing of Tills.
- Ability to write detailed reports regarding security issues.
- Maintain a Positive Attitude.

TERMS OF EMPLOYMENT:

This is a Regular Full-time position, requiring at least 40 hours per week, or 2080 hours per year. Employee may be required to work after hours, weekends, special events and/or on call. Upon successful completion applicable probationary period employee may be eligible for an increase in pay, subject to budgetary restriction. Employees will be required to work on-site, no telecommuting. No provisions for relocation will be provided.

Disclaimer: The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.