

## Employment Opportunity

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8802 27th Ave NE, Quil Ceda Village, WA 98271  
Office: 360-716-5030 • [www.QuilCedaVillage.org](http://www.QuilCedaVillage.org)



**JOB TITLE:** Roads and Transportation Laborer

**PAY RANGE:** \$18.47 - \$27.70

**DEPARTMENT:** QCV Roads and Transportation

**JOB DESCRIPTION:** Under the direction of the Roads Manager performs a variety of tasks. Perform a variety of tasks involving strenuous manual labor on roadway repair projects: Shovel concrete, asphalt, or dirt, excavating and filling trenches and ditches. Maintain clean job sites, pick up all tools and equipment and secure job sites each day to eliminate potential hazards. Perform material handling and storage. Load/unload trucks and haul materials.

**TO APPLY:** Complete the web form application located on the Quil Ceda Village Self Service portal: <https://ess.tulaliptribes-nsn.gov/MSSQCV/employmentopportunities/default.aspx>. For more information or questions, please visit: <http://quilcedavillage.org/Employment> or call Quil Ceda Village HR at 360-716-5030.

**NOTE:** The Tulalip Tribes publicly announces that Indian Preference in hiring applies to Tulalip job opportunities.

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**EMPLOYEE CLASSIFICATION:** Non-Exempt

**EMPLOYEE REPORTS TO:** Roads Manager

**EMPLOYEE SUPERVISES:** Non-Supervisory Position

**EDUCATION:**

- High School Diploma or GED equivalent preferred

**SKILLS:**

- Knowledge of standard tools, equipment, materials, methods and techniques used in general construction, maintenance, and repair.
- Knowledge of appropriate safety procedures.
- Knowledge of operation of hand and power tools and equipment.
- Assist with a variety of activities involved in the maintenance and repair of asphalt, sidewalks, fire hydrants, streetlights.
- Knowledge of practices, procedures, methods, and materials involved in the maintenance of roads.

**EXPERIENCE:**

- Minimum of one (1) year general maintenance experience

**OTHER REQUIREMENTS:**

- Must comply with health and safety regulations including defensive driving practices.
- Understand and follow oral and written instructions.
- Work cooperatively with others.
- Prepare and compile routine records related to work performed

- Must be willing to attend progressive job-related training as requested.
- Must possess and maintain a valid driver's license and qualify for employer insurability throughout the course of employment. (attach copy of driver license and drivers abstract).
- Must be able to pass background checks as required.
- Must be able to pass a hiring and periodic random urinalysis.
- Must be available 24/7 for any emergencies that may arise.
- Must be able to work weekends or holidays.
- Must have a successful employment history with the Tulalip Tribes and other employers.

#### PHYSICAL CHARACTERISTICS AND/OR PREREQUISITES:

- Mobility to bend, crouch, kneel and/or stoop or climb ladder on a frequent basis.
- Dexterity of hands and fingers to operate a variety of equipment.
- Stamina to sit, stand and walk for extended periods of time.
- Strength to lift, carry, push, or pull heavy objects weighing up to 60 lbs. also reach overhead, above the shoulders and horizontally.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus due to roadway work.
- Exposure to loud, noisy working environment involving roadways with motor vehicles or equipment and ability to hear for safety reasons.
- Strength and balance to perform heavy physical labor and in all weather conditions safely over uneven terrain.

#### SPECIFIC JOB PERFORMED:

- Assist in a variety of duties related to the operation, maintenance, and repair of Quil Ceda Village road system.
- Pothole repair, fire hydrant repair or replacement, pressure washing, painting fire hydrants.
- Road striping, flagging, and assisting heavy equipment operators.
- Raising sewer manhole lids, raising water valve can lids and stormwater catch basins.
- Operates department motor vehicles as necessary.
- Respond to roadway emergencies as needed; participate in clean-up activities after major storms.
- Assist in assembling, installing, and replacing signs, sign components and signposts.
- Perform related duties as assigned.

#### TERMS OF EMPLOYMENT:

This is a Regular Full-time position, requiring at least 40 hours per week, or 2080 hours per year. Employee may be required to work after hours, weekends, special events and/or on call. Upon successful completion applicable probationary period employee may be eligible for an increase in pay, subject to budgetary restriction. Employees will be required to work on-site, no telecommuting. No provisions for relocation will be provided.

**Disclaimer:** The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.