

Employment Opportunity

8802 27th Ave NE, Quil Ceda Village, WA 98271
Office: 360-716-5000 • www.QuilCedaVillage.org



JOB TITLE: Equipment Operator/CDL Driver

DEPARTMENT: QCV Maintenance

JOB DESCRIPTION: Heavy equipment operator for Road/Ditch Maintenance. Checks and maintains heavy equipment. Assists with Roads, Utilities, and Building/Grounds Maintenance and performs related duties as required.

TO APPLY: Complete the web form application located on the Quil Ceda Village Self Service portal: <https://ess.tulaliptribes-nsn.gov/MSSQCV/employmentopportunities/default.aspx>. For more information or questions, please visit: <http://quilcedavillage.org/Employment> or call Quil Ceda Village HR at 360-716-5016.

NOTE: *The Tulalip Tribes publicly announces that Indian Preference in hiring applies to Tulalip job opportunities.*

EMPLOYEE CLASSIFICATION: Non-Exempt

EMPLOYEE REPORTS TO: QCV Maintenance Manger

EMPLOYEE SUPERVISES: 0

EDUCATION:

- High School Diploma or GED

SKILLS:

- Must be able to dig trenches and maintain gravel roads.
- Must be able to drive and haul equipment trailers and large utility trucks.
- Must be able to follow oral and written communications efficiently and concisely.
- Must be able to perform site grading with an excavator or other types of equipment.
- Must be able to transport equipment to assigned site by properly tying down and securing equipment.
- Must be able to work in a culturally diverse environment.
- Must be available to work any shift assigned to include days, swing, grave, weekends and/or holidays, when necessary.

EXPERIENCE:

- Must have three (3) continuous years of experience in operating large transport vehicles.
- Must have three (3) continuous years of experience operating machinery.
- Must have three (3) continuous years working experience of how to perform daily maintenance to any sort of heavy equipment.

OTHER REQUIREMENTS:

- Must be able to pass an agility exam with at least a “**medium**” rating, to determine if physically capable of performing job duties.
- Must have and maintain a medical examiners certificate. (**attach copy**)
- Must have and maintain a valid WA State Driver’s License with a “Class A” Commercial License. (**attach copy and abstract copy**)

PHYSICAL CHARACTERISTICS AND/OR PREREQUISITES:

- Able to work in all types of weather conditions
- Frequently required to sit and talk or hear, use hands to finger, handle, feel or operate objects, tools, or controls, and reach with hands and arms.
- Manual and finger dexterity for operation of equipment and hand tools.
- Mobility to bend, kneel, crouch, reach overhead, above the shoulders and horizontally stoop, and/or climb stairs and in and out of truck.
- Must be able to complete inspections where climbing, stooping, light lifting, and working in confined areas may be required.
- Must be able to lift, carry, push and pull up to 75 pounds.
- Stamina & mobility to sit or stand for prolonged periods of time, to bend, kneel, crouch, reach overhead, above the shoulders and horizontally stoop, and/or climb stairs and to walk in a variety of terrain.

SPECIFIC JOB PERFORMED:

- All of these items require manual labor which may include digging ditches, lifting and other labor intensive tasks
- Performs maintenance on Quil Ceda Village roadways.
- Loads and hauls equipment on trailer from job site to job site.
- Maintains equipment on a daily basis by checking hydraulic lines and greasing as necessary (follow equipment manuals).
- Maintains the equipment with use of proper safety equipment and procedure by employee.
- Required to operate light and heavy equipment including but not limited to a tractor w/ implements, excavator and tractor other equipment rented or owned by QCV.
- Secures tools and machinery on a daily basis.
- Uses shovel and hand tools on a daily basis to assist with trenching, excavating and brush cutting.
- Performs other job related duties as required or directed.

TERMS OF EMPLOYMENT:

This is a Regular Full-time position, requiring at least 40 hours per week, or 2080 hours per year. Employee may be required to work after hours, weekends, special events and/or on call. Upon successful completion applicable probationary period employee may be eligible for an increase in pay, subject to budgetary restriction. Employees will be required to work on-site, no telecommuting. No provisions for relocation will be provided.

Disclaimer: The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.