



## Quil Ceda Village

Regular Council Meeting

November 29, 2018

Minutes

Call Meeting to Order – 8:57AM

President Jared Parks - Present

Councilmember Marlin Fryberg Jr. - Present

Councilmember Les Parks - Present

**1) Motion made by Councilman Fryberg to approve the agenda for the regular Village Council meeting of November 19, 2018.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**2) Motion made by Councilman Fryberg to approve the Village Council meeting minutes held on October 15, 2018 and November 1<sup>st</sup>, 2018 as presented.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

### **Public Safety & Justice**

**3) Tulalip Police Department October Report**

Discussion: Chief Sutter, Councilman Fryberg, Martin Napeahi, General Manager, Kevin Jones, TDS Director

In the month of October TPD continued patrol within Quil Ceda Village, received 700 calls, we had 202

contacts, robbery was low, 1 strong arm purse robbery, theft is active at Walmart. We conducted 120 traffic

stops, and 23 warrant arrests. Chief Sutter present the Council with a handout of statistics for crime activity during the last 4 months, and discussed efforts to increase patrols during the peak crime hours. TPD had increased patrol during the Seattle Premium Outlet's Black Friday weekend. Extra officers were onsite for 36 continuous hours. As you can see, there are no numbers for Cabela's & Walmart. It was founded that the Snohomish County Sherriff's office has been given extra funds to show presence in those retail areas. Chief Sutter will contact Snohomish County to verify, and increase TPD patrols if need be. The Council thanked Chief Sutter for the report, and stated it is the first time they've seen an in depth report of crime statistics. They appreciate the effort in showing how they will support Quil Ceda Village and improve public safety. The Chief has a meeting scheduled with the QCV General Manager to discuss Walmart security needs, and explained that during down times Fish & Wildlife officers will assist with patrols in the wooded areas within QCV and the Chief will provide reports of any activity during those patrols. The wooded areas frequently have homeless camps, and officers regularly remove them and their belongings. The software used to capture the data is outdated, and the Chief is working with staff to help locate a newer program that will provide more accurate real-time reports. Kevin Jones asked if it would be helpful to find a system that is compatible with the Tribal Court software to reduce duplicate reports. The Chief explained that their needs are different, and would consider that in their search. The General Manager stated that in the past, being short staffed was an issue reported by past Chief's. Is that still an issue today? Chief Sutter responds, no. TPD has more officers than it did a few years ago. The largest issue we have now is emergency calls being routed to SnoPac, and they pick and choose what calls to answer and do not relay any calls to TPD. Staff asked if placing a sub-station within Quil Ceda Village would be ideal. The Chief responds by stating there are pro's and con's to that suggestion. Supervision and communication would be the biggest concerns. TPD is working through dispatch and communication tower needs, Chief Sutter will reach out to the previous Office Manager to see what information she has, so they can complete that project. Kevin Jones stated that TDS staff would be available provide assistance.

#### **4) Marysville Fire District 12 October Report**

Discussion: Chief Martin McFalls, President Parks

Chief McFalls states, I'd like to say that a lot of your concerns are shared at the City of Marysville. I can put you (Chief Sutter) in contact with Curt Mills at Snohomish County to assist you with your dispatching needs. I know that new antennas is a shared need countywide. It will help towards making the county safer, it will collectively reduce the time delay for first responders. In October we responded to 36 calls for Quil Ceda Village. 94% of the calls are EMS related and 10 of those were actually sent to a local hospital. We are at 6 minutes to respond here within the Village. We are responding to calls side by side with Tulalip Police Officers. Councilman Parks asks if Chief McFalls has collected any data for Tribal members serviced because there may be grants available for service. He responds, I tried to work on that earlier this year but I'll go ahead and recommit to collecting that data.

### **General Manager**

#### **5) Travel Report – FYI**

### **Finance**

#### **6) Budget & Project Report for October 2018**

Discussion: Charvette Costa, Enterprise Finance Manager, Mark Sabo, CFO

We are at 15.2 which about 80% projected, cigarette sales up, fuel is down. CAM charges are up, indicating growth in the Retail Center. We just issued at check yesterday, and that puts us in alignment with budget for public safety. Mark Sabo provides the Council with a handout, and asks if the report is acceptable to use to update on the Enterprise budget or should that be presented with the full Board. The Council responds, presenting a short bullet point report is acceptable for the Council and full report should be presented for the full Tulalip Board of Directors. Mark Sabo continues, the handout shows you that Pharmacy is performing really well, the liquor store sales are down. Staff is looking into branding to identify specific areas of loss.

## Transportation

REMOVED

~~7) Resolution 2018-045 authorizing the Professional Services Contract with Parametrix in the amount of \$106,910.00 with funding to come from the existing QCV 2018 Capital Budget to provide conceptual drawings, geotech investigation, and full bid package for the QCV and TDS parking lot expansion.~~

### 8) Street Lights Discussion

Discussion: Debra Bray, Transportation Manager, Councilman Parks

There are four light poles down and another eighteen are burnt out, with no money in the Transportation budget to replace them. Transportation is responsible for the installation of the street lights, but we do not budget to maintain them. The Council asks which department is responsible for maintain them. Deb responds, the Maintenance Department. Curtis Taylor is the Manager of that department. The Maintenance department does not have the funds to complete the replacement of all the street lights, but the QCV Administration budget has some unspent funds and has offered to cover the expense. The Council asks where Maintenance gets their funds. Staff responds, some funds come from Common Area Maintenance fees from QCV Lessees, some from fuel tax dollars, and points out that Maintenance takes care of a lot of property and may not receive sufficient funds. Legal states that other local cities use their retail sales tax dollars for these common transportation and public safety needs. Deb also announces that the roundabout near Seattle Premium Outlets has been damaged over Black Friday weekend.

## Special Projects

9) Motion made by Councilman Parks to adopt Resolution 2018-046 approving the Revocable License and Tolling Agreement between Consolidated borough of Quil Ceda Village and the Boeing Company.

Seconded

Questions: None

3 For 0 Against

Motion Carried

## Tulalip Data Services

### 10) sUAS – October Flights Report

Discussion: Christ Wright, GIS Manager, President Parks, Kevin Jones, TDS Director

During the month of October there were fifteen (15) sUAS flights conducted by TDS and a total of 69 hours' flights and processing data. We collected video and photos of the QCC Casino construction site, Gathering Hall,

Mission Beach Cemetery. There was one drone that had a major malfunction that resulted in a total loss. It is insured, and the company is sending a replacement. We will not run it until we can confirm that there are no known battery issues. The Council asks if the Drone is insured, if any damage is caused by a drone falling from the sky. Kevin Jones responds, yes. All the drones are covered by with liability insurance to cover any damages should they arise in the future.

## **Property Management**

### **11) Joseph Zackuse LOI first presentation (PHO Restaurant)**

Discussion: Cameron Reyes, Property Manager, Councilman Parks

Cameron Reyes provided a handout to the Council, and stated that Joseph Zackuse has submitted a Letter of Interest to lease a space in the QCV Retail Center. He would like a five (5) year lease, and tenant improvement allowance. I'd like Council approval to move forward with this. Councilman Parks asks if this is ready for lease agreement approval. Cameron responds, we are not at that stage yet. Councilman Parks asks, is presenting Letters of Interest necessary? Doesn't it hinder your progress? In the future, go ahead and work on it and present it to the Council when you're ready for us to approve a Lease Agreement.

### **12) Motion made by Councilman Fryberg to adjourn the regular Village Council Meeting at 10:01AM.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

#### Staff & Visitors:

Jeanifer Flores, Village Clerk

Martin Napeahi, General Manager

Mark Sabo, CFO

Charvette Costa, Finance Manager

Randy Elliott, Enterprise Director

Debra Bray, Transportation Manager

Tom Williams, Telecom Director

Amanda Gaffney, Finance Manager

Laini Jones, Telecom Business Director

Christopher Wright, GIS Manager

Allison Warner, Special Projects

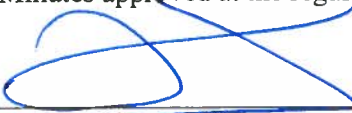
Lee Shannon, ORA

Lukas Reyes, Project Management

Jereme Gobin, Utilities Manager

Kevin Jones, TDS Director

Minutes approved at the regular Quil Ceda Village Council meeting held on December 18, 2018.

  
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Jeanifer Flores, Village Clerk