



## Quil Ceda Village

Regular Council Meeting

February 16, 2016

Minutes

### Roll Call @ 11:08 a.m.

President Theresa Sheldon - Here  
Councilman Glen Gobin - Here  
Councilwoman Marie Zackuse - Here

**1) Motion made by President Sheldon Gobin to approve the agenda for the regular Village Council meeting of February 16, 2016 with the following additions: 1) Resolution for the 2016 Legal Budget under Finance #7B. 2) Plan for TDS IT support for Central Employment software under TDS #8B 3) Resolution moving 2015 unspent funds to 2016 budget for prior year contracts under TDS #8C.**

Seconded

Questions: Staff reminded to submit documents by the agenda deadline. Future late requests will not be allowed.

3 For 0 Against

Motion carries

**2) Motion made by Councilman Gobin to approve the regular Village Council minutes for January 26, 2016 as presented.**

Seconded

Questions:

3 For 0 Against

Motion carries

### Public Safety & Justice

3) Tulalip Police Report for January 2016

Discussion: Chief Echevarria; Councilwoman Zackuse

Law enforcement activities for January in Quil Ceda Village were discussed. There has been a slight rise in vehicle thefts within the Village.

## **General Manager**

### **4) Out of State Travel, Educational & Mentoring Report**

Discussion: President Sheldon; Sarah Holmstrom; Martin Napeahi

C-Store Summit is a great tool for the Tribe to attend. Wages at other tribal c-stores are lower than Tulalip.

### **5) Motion made by Councilman Gobin to approve Resolution No. 2016-005 authorizing \$100,000.00 (One hundred thousand dollars and 00/100) of the unspent 2015 Administration budget to carry forward to the 2016 Administration budget consultant line item to fund Master Planning for Quil Ceda Village.**

Seconded

Questions: Does QCV have a Master Plan job description? Position was removed from budget. Considerable discussion held on Master Planning within Quil Ceda Village and the changes that have happened since the 2000 Master Plan was developed. The bigger picture is evolving. Snohomish County contributes \$36 billion to the State's economy (Puget Sound Business Journal).

3 For 0 Against

Motion carries

### **6) Motion made by Councilman Gobin to approve Resolution No. 2016-006 authorizing the transfer of \$1,848,521.00 (One million eight hundred forty-eight thousand five hundred twenty-one dollars and 00/100) to the Tulalip Tribes to pay the contracted amounts for Law Enforcement \$1,461,000; Court \$115,072; Prosecutor \$152,421; Legal \$90,000; and Budget & Financial Management \$30,000 for the calendar year 2016 with funding to come from the approved budgets.**

Seconded

Questions:

3 For 0 Against

Motion carries

## **Finance - Budget**

### **6) Financial Report – Handout**

Discussion: Sarah Holmstrom; Councilman Gobin; President Sheldon;

The first month of January 2016 is going as expected. Handout includes the updated 2015 calendar year budgets. The project budget update is included and hopefully some of these projects can be closed out. Is 2016 income lower than we anticipated? January is a lower volume month so if the budget is divided by twelve it reflects lower revenue. As the year goes on it will even out and it is very similar to the same month last year. Council would like to see the final 2015 budget next month as this one isn't a final year-end budget.

### **7) Motion made by Councilman Gobin to approve Resolution No. 2016-007 authorizing the transfer of \$3,787,500.00 (Three million seven hundred eighty-seven thousand five hundred dollars and 00/100) from the tax account to the Village General fund account to cover the first quarter of the 2016 approved budget expenses.**

Seconded

Questions:

3 For 0 Against

Motion carries

**7A) Motion made by Councilman Gobin to approve Resolution No. 2016-011 authorizing the transfer of funds from Quil Ceda Village to the Tulalip Tribes in the amount of \$125,000 (one hundred twenty-five thousand dollars and 00/100 cents).**

Seconded

Questions

3 For 0 Against

Motion carries

### **Tulalip Data Services**

**8) Info-Tech IT Strategy Update**

Discussion: Howard Brown

Info-Tech was here last week working with TDS to update the strategy for the department and the needs of its stakeholders and customers. They looked at their weaknesses and the overall organizational structure.

**8A) Motion made by Councilman Gobin to approve the transfer of 2015 funds from the approved 2015 TDS budget in the amount of \$6,695 to the 2016 budget for Tulalip Data Services.**

Seconded

Questions: This was for maintenance on the TDS generator.

3 For 0 Against

Motion carries

**8B) TDS IT Support Plan for Central Employment ISMS software**

Discussion: Howard Brown; Angela Davis; President Sheldon; Les Parks; Sarah Holmstrom

TDS has a specialist with expertise using the software. Quil Ceda Village has asked for access to the system as the hiring process is changing. This is an FYI as to where TDS is at right now. There are 3 portals now but it will need some work. Each user will need a license. Connect is another application that works with ICIMS and is available at an additional cost. Authority needs to be given to all three entities to use ICIMS. Central Employment spent considerable time researching a better system and a recommendation has been made to the Tulalip Board of Directors. Munis has the HR function which Tulalip Government and QCV uses but TRC uses Infinium so a third system would need to be purchased to integrate the three. The budget for Central Employment will be staying with Tribal Government so a plan needs to be available on authority for uses of the system and funding.

### **Quil Ceda Village Utilities**

**9) Motion made by Councilwoman Zackuse to approve Resolution No. 2016-008 approving Quil Ceda Village Utilities to purchase a new screen to replace an old broken screen for the 88<sup>th</sup> Street pump station which screens the raw influent to the MBR plant. Funds to come from budget number 4750-47500-99280 in the amount of nine-one thousand dollars (\$91,000) for payment to Spirac Solid Handling Solutions subject to legal approval.**

Seconded

Questions:  
3 For 0 Against  
Motion carries

## **Development & Construction**

### **10) Justice Center – Village City Hall Update**

Discussion: Carl Romig; Councilman Gobin; Les Parks; Lisa Koop; Carletti, an architectural firm, submitted a proposal which was handed out to Council. This firm has six employees and does not have 3D capabilities. ECR's for the Village dictate insurance requirements.

FYI – Contract with David Downing for 93<sup>rd</sup> Site Survey for \$13,850.00

### **11) BE Aero Space Project Status Update (Temporary Facility)**

Discussion: Carl Romig; Brian Carroll; Councilman Gobin;

Staff is meeting with all the departments to understand their needs. Staff will be meeting with a contractor this afternoon to get some estimates for the temporary facility project. Important items will be at the beginning of the list with some requests not being done. The building will be available for a walk thru this Thursday from 1-3:00 if any Council members would like to see it. Staff is looking at all of the items the owner should be required to do before moving in.

## **Transportation**

### **12) 116<sup>th</sup> Street Interchange Project Update**

Discussion: Debbie Bray; Councilman Gobin; Councilwoman Zackuse, Martin Napeahi; Les Parks;

Staff updates Council regarding timelines, what's going right, what bumps have happened and how they were resolved. General Contractor has contracts for work with specific Tribal contractors which were participatory in the bid package. Tribal member businesses not included in the bid package are trying to get work on the project but the GC is not obligated to use them. The bulk of this project is funded by Tulalip Tribes with 25% coming from PSRC funds.

## **Property Management**

**13) Motion made by Councilman Gobin to approve Resolution No. 2016-009 approving an additional project budget of \$20,000 for the flooding at the retail center with funding to come from the 2015 property management annual budget. This increases the total project budget to \$80,000. These funds will be reimbursed by insurance less the deductible.**

Seconded

Questions: There are spots that are leaking in the retail center roof. The contractor is being held accountable. Is the contractor stepping up at all or is staff just dealing with our insurance? Considerable discussion held on language of the roofing contract and continuing concerns.

3 For 0 Against  
Motion carries

14) Key Bank

15) Retail Center

**Adjourn Village Council Meeting @ 1:50 p.m.**

**Staff and Visitors:**

Martin Napeahi, GM  
Les Parks, TTT GM  
Sarah Holmstrom, Finance Director  
Anthony Jones, Legal  
Debbie Bray, Transportation  
Travis Hill, Salish Networks  
Reginald Booth, Finance Controller  
Carl Romig, Construction  
Lisa Koop, Legal  
Chief Echevarria, TPD  
Cal Taylor (12:30), Sr. Business Director

Bonnie Juneau, TTT BOD  
Chairman Mel Sheldon  
Nina Reece, Village Clerk  
Angela Davis, Central Employment Director  
Tom McKinsey, Engineering  
Howard Brown, TDS Director  
Dory Roanhorse, Construction Manager  
Deborah Richards, Property Management  
Lee Shannon, Legal  
Commander Pruitt, TPD

**Minutes approved at the regular Council of meeting of March 10, 2016.**

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Nina Reece, Village Clerk

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Date