



## Quil Ceda Village

Regular Council Meeting

April 19, 2016

Minutes

### **Roll Call at 9:07 a.m.**

President Theresa Sheldon - Here

Councilman Glen Gobin – Absent (attending NAFOA)

Councilwoman Marie Zackuse - Here

**1) Motion made by Councilwoman Zackuse to approve the agenda for the regular Village Council meeting of April 19, 2016 with one additional item: Tulalip Broadband equipment purchase resolution.**

Seconded

Questions

2 For 0 Against

Motion carries

**2) Motion made by Councilwoman Zackuse to approve the regular Village Council minutes for March 10, 2016 as presented.**

Seconded

Questions

2 For 0 Against

Motion carries

### **Public Safety & Justice**

**3) Tulalip Police Report for March 2016**

Skipped

### **Finance - Budget**

---

Village Council Meeting

April 19, 2016

4) 2016 Monthly Report

Discussion: Sarah Holmstrom; Brian Carroll;

Expenses and Revenue are very close to the same time last year. Projects are being updated as they are completed.

**5) Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-014 approving the request for retirement/severance pay for Dory Roanhorse for 11 years and 3 months of service to Tulalip Tribes/Quil Ceda Village in the amount of \$2,249.98.**

Seconded

Questions: Funding will come from the QCV Annual Leave Cash out Funding.

2 For 0 Against

Motion carries

**6) Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-015 increasing the QCV 2016 Budget by \$121,685.81 to include the transfer of two staff from the Central Employment department.**

Seconded

Questions:

2 For 0 Against

Motion carries

**7) Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-016 increasing the signing authority of the QCV General Manager from the current \$50,000 threshold up to \$100,000.**

Seconded

Questions: This is consistent with TTT. This is for daily expenditures and is not increasing the contract signing authority.

2 For 0 Against

Motion carries

**8) Discussion: Sarah Holmstrom; President Sheldon; Bonnie Juneau; Brian Carroll**

This Resolution is setting aside the funding for operating needs for the enterprises. It is important to maintain a minimum amount for cash flow. Salish is not included in this resolution. This will change the way the financial report showing the emergency fund set aside. Finance and the Sr. Business Director have begun meeting regularly to go over operations and address future growth

**Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-017 establishing an operating reserve for each enterprise bank account in the amount of \$600,000 for a total amount of \$2,400,000. These funds will be used to fund the operational and cash flow needs of the businesses who use that bank account.**

Seconded

Questions:

2 For 0 Against

Motion carries

Discussion: Sarah Holmstrom; Brian Carroll; Chairman Mel Sheldon; Councilman Zackuse

9) QCV has been setting this amount aside informally and staff is requesting to formalize the set aside for emergencies. This should be set aside and increased every year. It has been the same amount for 5+ years.

**Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-018 establishing a reserve fund within Quil Ceda Village in the amount of \$8,000,000. These funds are to be held for emergencies and only used at the discretion and direction of the Village Council.**

Seconded

Questions:

2 For 0 Against

Motion carries

### **Tulalip Data Services**

10) Quarterly Report

PPT presentation provided by Howard Brown, Interim Executive Director of Tulalip Data Services.

### **Safety & Training**

11) Out of State Training Report - FYI

12) Education & Mentoring Report - FYI

13) Worker's Comp Claims Report - FYI

Discussion: Nina Reece; Councilwoman Zackuse; President Sheldon; Sarah Holmstrom; Bonnie Juneau; Deborah Richards; Martin Napeahi;

Homelessness continues to be a concern with hundreds of camps showing up in and around the area. Council would like to see the tree trimming done as soon as possible. The Village needs its own police force.

### **Environmental Health**

14) **Motion made by Councilwoman Zackuse authorizing Resolution No. 2016-019 authorizing the emergency measures regarding temporary food booths and mobile food vehicles.**

Seconded

Questions:

2 For 0 Against

Motion carries Discussion:

15) **Regulating Single-Use Carryout Bags by Retail Establishments**

Discussion: Lee Shannon; President Sheldon; Councilwoman Zackuse; Lisa Koop;

Council has three different City carryout bag codes to review. They are very similar. The stores are allowed to charge for the paper bags which are taxable. The fee is to encourage the consumer to re-use bags. Stores need to be notified and given time to comment. Council would like to see this implemented by March 01, 2017. The nickel does not have to be imposed. Are there any studies to show if sales went down when plastic bags were made illegal. Staff does not have an answer.

## **Development & Construction**

### **16) Justice Center – Village City Hall Update**

Discussion: Carl Romig; President Sheldon; Councilwoman Zackuse;

## **Transportation**

### **17) 116<sup>th</sup> Street Interchange Project Update**

Discussion: Debbie Bray; President Sheldon; Martin Napeahi; Councilwoman Zackuse; Brian Carroll;

The project is moving along, currently about three weeks behind schedule for a September completion date. The time should be made up quickly now that the bridge deck is gone. Negative impacts to the businesses should be minimal from 116<sup>th</sup>. WADOT did some lane reductions for full weekends on I-5 south of Tulalip at Hwy 528. Update on phase II of the Water Pipeline project. Update on Reservation road projects.

The Gathering Hall may have an impact on some of the road improvements such as the road near the Health Clinic/Early Learning Center. Marine Drive pedestrian pathway is on-going. Transportation has been asked to look at improvements to the Silver Village community. Two bids for engineering went out with Parametrix being the low bidder. Staff will need BOD approval to proceed with the contract. There is a general council motion regarding Parametrix. This is a TTT BOD matter.

## **Property Management**

### **18) Former Key Bank Building**

### **19) Retail Center**

## **Tulalip Broadband (late addition to the agenda)**

**20) Motion made by Councilwoman Zackuse to approve Resolution No. 2016-020 authorizing Broadband to purchase a Zahn 1BH Backhoe from accumulated funds in the Broadband account in an amount not to exceed \$8,000.**

Seconded

Questions:

2 For 0 Against

Motion carries

## **Adjourn Village Council Meeting**

### **Staff and Visitors Present:**

Carl Romig, Construction & Project Management

Reggie Booth, Finance Controller

Deb Richards, Property Management  
Nina Reece, Village Clerk  
Anthony Jones, Legal  
Vanessa Flores, GM Executive Assistant  
Martin Napeahi, GM  
Sarah Holmstrom, Finance Director  
Lisa Koop, Legal  
Deb Bray, Transportation

Howard Brown, TDS Executive Director  
Kevin Jones, TDS  
Lee Shannon, Legal  
Bonnie Juneau, TTT Board of Director  
Chairman Mel Sheldon, TTT Board of Directors  
Brian Carroll, TTT  
Kayla Joseph, Property Management  
Tom McKinsey, Engineering Services

**Minutes approved at the regular Village Council meeting of May 19, 2016.**

  
Nina Reece, Village Clerk

5-19-2016  
Date

Official