



Quil Ceda Village

Regular Council Meeting

September 23, 2015

Minutes

Roll Call @ 9:07 a.m.

President Theresa Sheldon - Here
Councilman Glen Gobin - Here
Councilwoman Marie Zackuse - Here

1) Motion made by Councilman Gobin to approve the agenda for the regular Village Council meeting of September 23, 2015 with the removal of item #5 and adding an update on the 116th Street Overpass Project and an update on the Tulalip Market Construction Project.

Seconded

Questions:

3 For 0 Against

Motion carries

2) Motion made by Councilman Gobin to approve the regular Village Council minutes for August 28, 2015 correcting Resolution no. 2015-017 and making it 2015-022 and correcting 2015-018 and making it 2015-023.

Seconded

Questions:

3 For 0 Against

Motion carries

Public Safety & Justice

3) Tulalip Police Report for July 2015

Discussion: Chief Echevarria;

Statistical report included in the agenda packets. Council held a discussion with the Chief.
Closed Session

4) Marysville Fire District 12 Funding Request

Discussion: Councilman Gobin; Nina Reece; Lisa Koop; President Sheldon; Councilwoman Zackuse
The Council would like staff to meet with the Chief and come up with a recommendation on the new contract.

5) Removed – Approved in July

Resolution No. 2015-024 approving the first half payment from Marysville Fire District 12 for Fire and EMT Services for 2015 in the amount of \$189,812.78 per the approved agreement with funding to come from the Administration 2015 budget.

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General Manager

MBR Engineering (Added at the request of the General Manager)

Discussion: Jereme Gobin; Councilman Gobin; Calvin Taylor; President Sheldon; Martin Napeahi;
Councilwoman Zackuse; Nina Reece;

Will the MBR plant be receiving the waste from the Q and the 4th Street area? This could happen within the next ten years. It would be important to begin the engineering to increase the capacity of the plant. The whole project could cost up to \$5,000,000.00. Funding would have to be found to do this. It would be good to start the engineering now. Council believes it should be included in the 2017 budget cycle. Engineering is estimated to be \$500-700,000.00. This is an FYI for today. This would add an additional 400,000 gallons to the plant. Staff is concerned the costs will just continue to go up so engineering it today but building it in the future could save the total project costs.

Quil Ceda Village is taking the sewer from the State Patrol and the Tulalip Market. This is outside Quil Ceda Village's Utilities District and the Tulalip Utilities are aware of it. Quil Ceda Village will begin billing these two new customers for those services. Water is supplied from Marysville to the State Patrol and the Village provides the Market with water and sewer. Fire suppression is provided by the State Patrol for its property. A two inch line is fed to the State Patrol with Marysville subtracting the cost of the water wheeled through the 116th Street line. The new overpass project is adding a line to allow water to flow but the old line is providing the water now. Legal said a verbal agreement should be sufficient between the Tulalip Utilities and the Village Utilities to serve each other's customers.

5) Contracts - FYI

6) Out of State Travel Report - FYI

Finance

7) August Financial Report

Discussion: Sarah H; President Sheldon; Councilman Gobin; Nina Reece; Dory Roanhorse;

Tax revenue is starting to improve. Questions on how taxes are assessed at the hotel. Staff will follow up with the Gaming Enterprises. Update on projects and current up to date on expenses.

Construction and Project Management Department

8) Retail Center Roof

Discussion: Dory Roanhorse; Councilman Gobin; Debbie Richards; Calvin Taylor; Martin Napeahi; Debbie Bray; Nina Reece; Kayla Joseph;

The project is critical and needs to be done as soon as possible. Two bids were submitted with one being considered non-responsive. Staff looked at alternative type roofing. The responsive contractor gave four different options. This will extend the life of the roof by fifteen years. The contractor has a copy of the contract and staff is waiting their return. The additional vents will be installed to disperse the moisture created by the different types of tenants located in the property.

Motion made by Councilman Gobin to approve Resolution No. 2015-025 where in consenting an award of the Quil Ceda Village Center Roof Project work complete in the amount not to exceed \$299,885.00 to Axis Roof and Gutter, Inc. and authorizing the Village President to sign a Prime Contract when presented by Staff after legal review with funding to come from Property Management Capital Site Improvement Project budget.

Seconded

Questions:

3 For 0 Against

Motion carries

Property Management

9) Introduction of New Property Manager

The Council welcomes Debbie Richards as the new Property Manager. She has 25 years working in real estate including housing, commercial and residential development. Ms. Richards started last week. Today is day eight and they have prepared a budget and launched a new software management program. Duties are looked at in three different steps.

Administration

10) Land Use & Occupancy Tax Appeal - Closed

Adjourn Village Council Meeting @ 11:40 a.m.

Staff and Visitors Present


Chairman Mel Sheldon
Herman Williams, Sr., TTT BOD
Lisa Koop, Legal
Calvin Taylor, Sr. Business Director
Margaret Goodman, Pharmacy
Kevin Jones, Network Sr. Manager

Diane Richards, Property Management Manager
Martin Napeahi, GM
Nina Reece, Village Clerk
Kayla Joseph, Property Management
Jereme Gobin, Interim Utilities Manager
Howard Brown, Interim TDS Director

Anthony Jones, Legal
Sherman Pruitt, TPD
Sarah Holmstrom, Finance Director

Dory Roanhorse, Engineering
Chief Echevarria, TPD
Amanda Gaffney, Finance Manager

Minutes approved at the regular Village Council meeting of October 27, 2015.


Nina Reece, Village Clerk

10-27-2015
Date

Official