

The Quil Ceda Village

REQUEST FOR PROPOSAL

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FOR THE

Quil Ceda Village Administration building sewer lateral

8-9-21

1.0 INTRODUCTION

The Tulalip Tribes of Washington ("Tribes") are soliciting Tulalip Tribal Business to submit a Proposal for the Quil Ceda Village Administration sewer lateral.

All submissions will be required to include evidence of experience in projects of similar scale and complexity along with bonding capability in excess of the estimated cost of construction.

Native American Preference related to contracting, subcontracting and suppliers in the project is required. Proposers shall abide by The Tulalip Code, Chapter 9.05 – TERO Code which provides NAOB preference in contracting goods and services. Additionally, The Tulalip Tribes' Board of Directors has the authority to require those employers subject to The Tulalip Code, Chapter 9.05 – TERO Code and applicable federal laws and guidelines, to give preference to Indians in hiring, promotions, training, and all other aspects of employment. Bidders shall comply with The Tulalip Code and the rules, regulations, and orders of the TERO Commission. For more information about

The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes' TERO Department at 6406 Marine Drive, Tulalip, Washington 98271, Office (360) 716- 4747 or Facsimile (360) 716-0249. The Tulalip TERO Code is available for review on the Tulalip TERO website: www.tulaliptero.com.

2.0 SUBMITTAL DEADLINE

- Bids must be in a sealed envelope. Submission containing the information and documentation requested in this RFP must be received at the Quil Ceda Village Administration office no later than 2:00 p.m. on 08-27-2021. Submittals sent by mail or courier shall be sent to the address below. Faxed or e-mailed submittals will not be accepted.

ATTN: Jereme Gobin
8802 27th Ave N.E
Tulalip WA, 98271

3.0 INFORMATIONAL MEETING

Quil Ceda Village
Conference Room
8802 27th Ave NE

Tulalip, WA 98271-9694

Date: August 19, 2021

Time: 2:00 p.m

The purpose of the pre submission meeting is to address any questions regarding the remodeling project.

All interested Tulalip Contractors are encouraged to attend the Pre-submission Meeting and visit the project site in order to acquaint themselves with the local conditions under which the work will be performed and to obtain personal observations of the project site. This is not mandatory. The Pre-submission Meeting will be held on **8/19/2021** at location listed above.

4.0 QUESTIONS SHALL BE SUBMITTED VIA EMAIL BY 8/16/2021 TO: JeremeGobin@Tulaliptribes-nsn.gov

5.0 SCOPE OF SERVICES

This Request for Proposal is for Quil Ceda Village Administration Building Sewer lateral project contract. The following outline of services to be provided is not a complete listing of services. The Contractor selected shall be responsible for providing all necessary equipment, tool and project scope experience. During preconstruction the Contractor shall actively participate as a member of the project team with the Owners representative.

The Contractor will work collaboratively and proactively with the Owner to proceed with scheduling, of the Work in a manner which supports the Owner's efforts to keep costs within the Owner's budget. The contractor shall provide services, including but not limited to:

Scope:

1. The Quil Ceda Village Administration Building Sewer Lateral Project includes diameter gravity sewer lateral and 6-inch-diameter gravity sewer lateral installation of 4- inch-.
2. The project also includes construction of one sewer manhole drop inlet
3. Four sewer cleanouts
4. Connection to existing sewer laterals
5. Decommissioning existing underground septic tanks between the Administration Building and Tulalip Data Services Building
6. Miscellaneous gravity sewer lateral appurtenances, trench, and landscape

7. Restoration to existing or better condition
8. The disconnection of the existing septic and reconnection to the new gravity sewer shall occur during weekend hours. No interruption of the Administration Building or Tulalip Data Services Building utilities during working hours is allowed.

6.0 SELECTION AND AWARD PROCESS

The intent of this RFP is to solicit interest from the Tulalip contracting community in the construction of new gravity sewer lateral from QCV Administration and TDS building. Selection will be made based upon the evaluation of the contractor's or team's capability and cost of the project.

The process for selection of the Contractor, commencing Preconstruction Services, and negotiating the Lump Sum Bid Price Contract ("Contract") is anticipated to be as follows:

1. The Tulalip Contractors submitting a proposal will be scored and ranked on the basis of the evaluation criteria set forth in this RFP.
2. The Tulalip Tribes reserves the right to check references of the Contractor(s) at any time during the selection process. Should the information obtained during the reference checks cause concern regarding the firm's past performance or their ability to successfully perform the contracts to be executed based on the requirements of this RFP, the Tulalip Tribes has the sole discretion to determine a Contractor is not qualified for the Project. References can include The Tulalip Tribes, provided the Contractor has performed past project with the Tulalip Tribes, and others whether specifically listed by the proposing firm or not.

7.0 SUBMISSION FORMAT

Every Proposer must reply to each of the evaluation criteria set forth below in a clear and concise manner. Responses must be in the same order as listed, clearly separated and labeled by response. Brevity is preferred. Do not duplicate information presented in the Submission. Pay attention to specific requests for information. Organize the Submission in a manner that enables the selection committee to quickly access the requested, and pertinent, information. Submissions shall be submitted on 8 ½ x 11 pages unless otherwise requested and in a sealed envelope.

1. TERO Certification: Native American Owned Businesses (NAOBs) submitting proposals shall submit evidence of certification from the Tulalip Tribes' TERO (Tribal Employment Rights Ordinance) office as being a certified NAOB or Tulalip Tribal Member NAOB with their Submission in order to obtain the preferences provided for in this RFP.

2. Proof of Bond and insurance

3. Washington State Contractors licenses

4. Tulalip Business Licenses

5. Detailed cost estimate

8.0 FINAL SELECTION

Quil Ceda Village intend to select the Contractor that meets the criteria set above from the Submission of this RFP. Final selection shall be at the sole discretion of the Quil Ceda Village Utility Department.

9.0 PRECONSTRUCTION PHASE WORK PLAN

Within seven (7) days of notification of its selection, the Contractor will be required to submit a Preconstruction Phase Work Plan for Work during preconstruction.

If the Preconstruction Phase Work Plan is not satisfactory the Owner will advise the Contractor of the shortcomings in the Preconstruction Phase Work Plan. The Contractor will not be entitled to any compensation under this paragraph until a Preconstruction Phase Work Plan, satisfactory to the Owner, is provided and an Agreement for Preconstruction Work is executed. Failure to submit a Preconstruction Phase Work Plan within fourteen (14) calendar days of the Contractor selection, that is acceptable to and approved by the Owner, may result in the Owner canceling the Contractor selection. The Owner may then, at its discretion, begin discussions with the next highest Contractor.

10.0 RIGHT OF REJECTION

The Tulalip Tribes of Washington reserves the right to reject any and all Submissions and the right to elect not to proceed with the project.

11.0 PRODUCT OWNERSHIP

Any documents or drawings or reports resulting from the contract will be the property of the Tulalip Tribes of Washington.

12.0 LICENSING REQUIREMENTS

All individuals, businesses, entities, and organizations engaged in business activities on the Tulalip Indian Reservation shall obtain a Tulalip Tribal Business License. This applies to all contractors, subcontractors, materialmen, suppliers, and consultants, regardless of tier or location, working on the project.

Contractor shall be licensed by the State of Washington.

Note: Any professional or business licenses required will be the sole cost and responsibility of the Contractor

13.0 SUBMISSION DEVELOPMENT COSTS

The cost of preparing and submitting a Submission is the sole responsibility of the proponent and shall not be chargeable in any manner to the Tribes.

14.0 SCHEDULE

The Tulalip Tribes anticipates the Contractor selection schedule will be as follows:

RFP Issued	8-09-21
Questions Due	8-16-21
Response to Questions Issued by	8-20-21
Submissions Due	8-27-21
Selection	9-1-21

ATTACHMENTS

1. Plans
2. Special Provisions