


<p>Quil Ceda Village Council</p> <p>Melvin Sheldon Jr., President Glen Gobin , Council Member Les Parks, Council Member</p>		<p>Quil Ceda Village Administration</p> <p>Martin Napeahi, General Manager</p>
<p>The Consolidated Borough of Quil Ceda Village</p> <p>8802 27th Avenue NE, Tulalip, WA 98271-9694 360-716-5000 Phone • 360-651-4249 Fax</p>		

Request for Qualifications

QCV Carwash Project

I. Purpose

The Consolidated Borough of Quil Ceda Village is seeking qualified Architectural Firms with experience in Carwash Design. The goal is to design a standalone drive-thru tunnel carwash. Firms that meet the qualifications determined by the Tulalip Tribes of Washington will be invited to submit a proposal in the Tribes Request for Proposal Process.

II. Background

The project is located within the Consolidated Borough of Quil Ceda Village on lands held in trust for the Tulalip Tribes (See Map). The Consolidated Borough of Quil Ceda Village was established to be the economic arm of the Tulalip Tribes of Washington as a result a large number of Business' and the Tribes Resort Casino is located within Quil Ceda Village. The carwash will be located to the south of Quil Ceda Village's current fueling station, The Tulalip Market, on an undeveloped parcel. The intent of the carwash is to accommodate the patrons of the Fueling station.

III. Project Goals and Objectives

Quil Ceda Village's goal for this project is to design and construct a standalone, state of the art and environmentally friendly tunnel carwash facility that will serve the patrons of Quil Ceda Village.

The project consists of the following development component parts. These component parts are still being evaluated by the Owner and the Project Team. As a result, some or all of the component parts summarized below may change at the Owners discretion.

The objectives for this project are:

1. **Site Development** – The Project Site is located directly to the south of the Tulalip Market. Utility services are available to accommodate the needs of the facility. Site Development will include Placement of the Facility, utilities connections, site parking, storm water discharge and additional site layout planning.
2. **Carwash facility** – The facility should consist of a 120 foot express tunnel conveyor system, 10-12 customer use vacuums with a portion under a covered area, vending machine area for both cleaning supplies and food and beverages, and any other components needed to operate a carwash facility. The intent of the Owner is to utilize environmentally friendly means and methods to both construct and operate the facility.
3. **Future Development** – The placement of the facility shall be designed so that an additional outparcel can be added to the site in the future and not hinder future thoroughfare or ingress and egress.

IV. Submittal Requirements

Architectural firms and carwash consultants interested in performing the work outlined in this request for qualifications should submit the following information to the Quil Ceda Village Project Development & Management Department:

- A. Qualifications of your firm and staff proposed to perform the work described in this request for qualifications. This should include resumes and certificates of staff and any recommendation/commendation letters received from past projects.
- B. A list of similar projects completed in the last five years with particular emphasis on environmentally friendly design/construction, modular tunnel carwashes, and site planning for future growth.
- C. A cost estimate based on numbers of hours required for completion of the required tasks. Include a cost breakdown of hourly rates and the number of hours assigned for each task for all personnel.
- F. Submit a total of six (6) copies of your qualifications to:

Jerad Eastman, Project Manager
 Project Development & Management
 Quil Ceda Village
 8202 27th Ave NE
 Tulalip, WA 98271

For questions, contact Jerad Eastman at jeastman@tulaliptribes-nsn.gov or
Phone (360) 716-5023
Fax number is (360) 716-0052.

- E. Proposals must be received by 2:00 pm on November 12, 2019.

V. Format for Request for Qualifications

The RFQ should be organized in accordance with the submittal requirements. The RFQ should not exceed (20) pages, excluding the cover sheet and any tabs or indexes. One page is defined as: one side of a single 8-1/2 x 11 sheet, with 12 point font. The consultant must provide proof of current valid Washington State Architect Firm License. Information provided in the RFQ will, to the extent allowed by law, be held in confidence and will not be revealed or discussed with competitors.

VI. Evaluation Process

Quil Ceda Village will use the following criteria to evaluate submittals:

- A. Professional Qualifications – Qualifications of the firm and the staff that will be assigned to complete the project.
- B. Direct Experience - Submittals must demonstrate experience and expertise with design, planning and oversight of construction of a drive-thru carwash. A minimum of Five Projects within the past ten years is required.
- C. Past Performance – Past performance on similar contracts with Government/Tribal agencies must be demonstrated in terms of deliverables that were completed, whether projects were completed on time and within cost. Past performance should be described with a list of comparable projects. Listed projects should include a project description, owner, and contact information, cost of project, and types of deliverables.
- D. Geographic Proximity and Familiarity - Applicants should describe office locations and familiarity with the area. Applicants should also describe any prior work with the Tribes or on the Tulalip Reservation.
- E. Project Management and Team Organization – Applicant should describe staff who will be involved and to what level, the project lead and organization. Additional information should include quality assurance and cost control measures, and prior experience of the project team as a unit.
- F. Indian Preference – Extent of active participation of Indian Owned firms, and Indian professional and support staff.

VII. Tulalip Evaluation Group

The Evaluation Group will consist of:

- The Tulalip Tribes Board of Directors
- Martin Napeahi – General Manager
- Mark Sabo – Chief Financial Officer
- Randy Elliot – Enterprise Director
- Cameron Reyes – Property Manager
- Lukas Reyes – Project Manager
- Jerad Eastman – Associate Project Manager
- Craig Barrie – Tulalip Market Manager