



Quil Ceda Village  
Regular Council Meeting  
January 18, 2022  
Minutes

Call Meeting to Order – 1:05pm

President Mel Sheldon - Present  
Councilmember Glen Gobin – Present  
Councilmember Patricia Contraro - Present

President Sheldon states we have a quorum to conduct business and asks if there is a motion to adopt today's agenda.

**1) Motion made by Councilman Gobin to approve the agenda for the regular Village Council meeting of January 18, 2022 as presented.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**2) Motion made by Councilman Gobin to approve the regular Quil Ceda Village meeting minutes for meeting held on December 13, 2021 as presented and corrected.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**Public Safety & Justice**

**3) Marysville Fire District Monthly Report – *Accepted***

**4) Tulalip Police Department Monthly Report - *Accepted***

## Finance

Discussion: Mark Sabo, CFO, Councilman Gobin, President Sheldon

### **5) Monthly Finance Report**

There have been any new changes to report for the Finance Report, as it is the start of the new year. With the Council's approval, we went ahead and transferred money from the tax account to the main operating account to cover the operating expenses of the first quarter. Councilman Gobin asks if Finance is working on closing out projects because the projects report has not changed and points out that the money for the QCV Parking Lot expansion project was not approved to move forward, so that project should be closed out and monies moved. He then asks if the MBR projects are complete yet. Mark (Sabo) responds that closing out the completed projects is a priority task that Reggie (Booth) Jeanifer (Flores) and I are currently working on. Because some of the funding has been reallocated from one project to another, we are working closely with Jeanifer to verify transfers of monies with resolutions before we move toward project closeouts. Councilman Gobin asks how long that project will take. Mark replies we can have it complete before the next meeting and have closeout resolutions ready for approval. Councilman Gobin asks, are you sure? That is a short turnaround time. Mark responds yes. We have been working with each other before today's discussion to get completed projects closed out and we have made a lot of progress.

The next resolutions are to ratify the tax transfer for the first quarter operating budget, to approve the second quarter transfer, and to approve the engagement letters for the 2021 audits.

### **6) Motion made by Councilman Gobin to ratify Resolution 2022-01 wherein approving to ratify the transfer of funding in the amount of \$3,263,054 from the tax account to the main operating account for the 1<sup>st</sup> quarter operating expenses.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

### **7) Motion made by Councilman Gobin to adopt Resolution 2022-02 approving the transfer of funding in the amount of \$3,263,054 from the tax account to the main operating account for the 2<sup>nd</sup> Quarter operating expenses.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

### **8) Motion made by Councilman Gobin to adopt resolution 2022-03 approving to authorize the execution and delivery of the agreement between the Consolidated Borough of Quil Ceda Village and Moss Adams in the amount of \$3,600 plus expenses for the 2021 Cigarette Tax audit.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**9) Motion made by Councilman Gobin to adopt resolution 2022-04 approving to authorize the execution and delivery of the agreement between the Consolidated Borough of Quil Ceda Village and Moss Adams in the amount of \$3,600 plus expenses for the 2021 Fuel Tax audit.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**10) Motion made by Councilman Gobin to adopt resolution 2022-05 approving to authorize the execution and delivery of the agreement between the Consolidated Borough of Quil Ceda Village and Moss Adams in the amount of \$33,000 plus expenses for the 2021 Quil Ceda Village Government audit.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**11) Motion made by Councilman Gobin to adopt resolution 2022-06 approving to authorize the execution and delivery of the agreement between the Consolidated Borough of Quil Ceda Village and Moss Adams in the amount of \$28,700 plus expenses for the 2021 Sduhubs audit.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

### **Property Management**

**12) Motion made by Councilman Gobin to adopt Resolution 2022-07 approving the First Amendment to Blaze Metrics lease agreement as presented.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**13) Motion made by Councilman Gobin to adopt Resolution 2022-08 approving the Fifth Amendment to Jerky Coast to Coast lease agreement as presented.**

Seconded

Questions: None

3 For 0 Against

Motion Carried

**14) President Sheldon adjourned the regular Quil Ceda Village Council meeting at 1:22pm.**

Staff & Visitors

Jeanifer Flores, Village Clerk  
Martin Napeahi, General Manger  
Mark Sabo, Chief Financial Officer  
Lukas Reyes, Project Management  
Cameron Reyes, Property Management  
Travis Chatfield, Property Management

Vanessa Flores, Operations Manager  
Laini Jones, Salish Director  
Lee Shannon, ORA  
Stephanie Ancheta, Paralegal

**Minutes approved during the regular Quil Ceda Village Council meeting held on February 22, 2022.**

  
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Jeanifer Flores, Village Clerk