



## Quil Ceda Village

Regular Council Meeting

September 21, 2020

Minutes

Call Meeting to Order – 10:02AM

President Mel Sheldon - Present  
Councilmember Glen Gobin - Present  
Councilmember Marie Zackuse - Present

President Sheldon states we do have a quorum today and I apologize for the last minute meeting change. The Board had an opening this morning, so I took advantage of it. I would also like to thank the staff and Martin for adjusting their schedule. Do we have a motion to approve the agenda?

**1) Motion made by Councilmember Gobin to approve the agenda for the regular Village Council meeting of September 21, 2020 with one add on.**

Seconded

3 For 0 Against

Motion Carried

**2) Motion made by Councilmember Gobin to approve the meeting minutes for meeting held August 24, 2020 as corrected.**

Seconded

3 For 0 Against

Motion Carried

### **Public Safety**

**3) Marysville Fire Department August Report**

Discussion: Chief McFalls, MFD, Councilmember Gobin

Chief McFalls announced that, Marysville Fire responded to the Village 19 times in August. He looked at the annual average and stated we typically have an average of 25 per month. President Sheldon asked if the

numbers were lower because less people were traveling during the closure. Chief McFalls responds that he believes some of the numbers are lower due to less travel and some may be lower because people are not calling out of fear. Just as we saw a decline of service in healthcare due to community members fear of going to their local healthcare location. Chief McFalls explains he had a meeting with Quil Ceda Village General Manager recently to discuss the upcoming 2021 Contract for Service and will be requesting an increase of three percent. There was an incident near the Marysville Firehouse, where a vehicle full of teens drove over the roundabout and into our building causing damage. Councilmember Gobin asks if there were any injuries as a result of the crash. Chief Mcfalls responds, thankfully, no children were injured in this collision. They were seen running away from the crash site. The Marysville Fire District had a community meeting for strategic plan. Less than 10% of the fire departments in America have a plan and/or take community involvement. It was a successful community meeting. Councilmember Gobin asks why there is a request for an increase to the annual contract. Chief McFalls responds that it is due to both wages and vendor costs for personal protective equipment.

#### **4) Tulalip Police Department August Report**

Discussion: Chief Sutter, Councilmember Zackuse, Cameron Reyes, Property Management  
The monthly statistics did not have any significant increase with the exception of Walmart, Seattle Premium Outlets, Home Depot and Cabela's is doing well. One thing to note is that SPO has closed their parking garage, which helps their asset management monitoring. We have another meeting for the retailers next month to go over concerns and preparations for the upcoming holiday season. Cameron Reyes announced that Seattle Premium Outlets will not be holding a Black Friday event this year and will instead spread out their sales events, to help keep traffic low. Chief Sutter announced that the Tulalip Police Department has 4 new officers graduating the first week of October and the Council is invited to that event, the details will be sent via email. Councilmember Zackuse asked about the homelessness inside Quil Ceda Village. Chief Sutter responds that the area behind Home Depot has not been as bad as it was in the past, and that the larger areas for encampments has been at the bridges and areas outside Quil Ceda Village. Councilmember Zackuse explains she has received complaints of homeless people aggressively approaching a community member at a local gas station. Chief Sutter explained that they are encouraging community members to call the emergency line to report the incidents as they occur, so they can remove the aggressors from the premises.

#### **Finance**

Discussion: Mark Sabo, CFO, President Sheldon, Councilman Gobin  
Mark Sabo explains the annual audit for calendar year 2019 is complete and notified the Council that the Moss Adams representative could not adjust his schedule to provide an update. He asks the Council if they would like to continue. The Council agrees. Mark explained that an audit was complete for both the taxes and government. He referenced a handout stating that there were no findings or weaknesses found. He mentioned that completing the audit for the numerous boards would not have been possible without the support of staff.

#### **5) 2019 Audit Report**

**Motion made by Councilmember Gobin to accept the 2019 clean audit report from Moss Adams.**

Seconded

3 For 0 Against

Motion Carried

#### **6) Finance Report**

Mark explains that the government expenses are near annual average after the Public Safety expenses were paid last month, with the exception of Marysville Fire as their 2<sup>nd</sup> Half Invoice will be expensed later this year. He

also explained that the gas pump upgrade was complete. Councilmember Gobin asks if the upgrade slowed the pumps down. Since the systems upgrade he has noticed the gas pumps a lot slower than is used to and there is a leak on the diesel pump on the center carousel of the Marine Drive Station.

10:18AM OFF THE RECORD

10:25AM ON THE RECORD

**7) Motion made by Councilmember Gobin to adopt Resolution 2020-56 authorizing the opening of a business bank account and purchase of a Certificate of Deposit in the amount of \$250,000 with Washington Trust Bank and amend the account signers.**

Seconded

3 For 0 Against

Motion Carried

### **Maintenance**

General Manager Napeahi explains that the following contract was sole sourced due to the outcome of last years' bid results. Last year, the bid was well above budget and was subbed out to Stripe Rite. To save on expenses, staff requested quotes from 2 companies. The first company was on the TERO list, but the scope is too large for the small business. The second company is Stripe Rite and was awarded the contract.

**8) Motion made by Councilmember Gobin to adopt Resolution 2020-57 approving the Stripe Rite contract in the amount of \$213,685 with funding to come from the 2020 Quil Ceda Village Maintenance budget.**

Seconded

3 For 0 Against

Motion Carried

### **Human Resources**

Discussion: Marcia Horne, HR Manager, Councilmember Gobin

The government passed an amendment to the Employee Handbook allowing up to 4 hours of leave for their employees to assist with their children that have distance learning constraints. Councilmember Gobin asks if this amendment is COVID related. She responds yes. Councilmember Gobin asks if this is a permanent change and what the maximum amount of hours an employee can use. She responds, the maximum hours allowed is 80 hours per year, and this is only be temporary due to COVID19.

**9) Motion made by Councilmember Zackuse to adopt Resolution 2020-58 approving the QCV Employee Handbook Amendment of Section 4.13.18 as presented.**

Seconded

3 For 0 Against

Motion Carried

### **Utilities**

Discussion: Jereme Gobin, Utilities Manager, Councilmember Gobin

Jereme Gobin explains that contract is for the waste removal at the treatment plant for the next calendar year. Councilman Gobin asks if QCV Utilities is prepared to begin supporting the QCC when it opens. Jereme responds that they currently have the capacity to support it, and their upgrades are at or near completion.

**10) Motion made by Councilmember Gobin to adopt Resolution 2020-59 approving the Utilities Service Contract between Quil Ceda Village and Tulalip Utilities Authority as presented.**

Seconded

3 For 0 Against

Motion Carried

**Property Management**

11:05AM OFF THE RECORD

11:20AM ON THE RECORD

**11) QCV Property Management Handout**

**12) Motion made by Councilmember Gobin to adopt Resolution 2020-60 approving the First American Properties, Inc. Commission Agreement be recommended to The Tulalip Tribes Board of Directors.**

Seconded

3 For 0 Against

Motion Carried

This is a housekeeping action.

**13) Motion made by Councilmember Gobin to adopt Resolution 2020-61 approving the Third Amendment with CPG Partners, L.P. dba Seattle Premium Outlets be recommended to The Tulalip Tribes Board of Directors.**

Seconded

3 For 0 Against

Motion Carried

This is a new 3 year lease with no other changes.

**14) Motion made by Councilmember Gobin to adopt Resolution 2020-62 approving the Lease Agreement with Washington and Dhillon Management, Inc (Port of Subs) be recommended to the Tulalip Tribes Board of Directors.**

Seconded

3 For 0 Against

Motion Carried

This is a new lease, no other changes.

**15) Motion made by Councilmember Gobin to adopt Resolution 2020-63 approving the Lease Agreement with Ananda Pablo dba Essential Earth Organic Salon be recommended to the Tulalip Tribes Board of Directors.**

Seconded

3 For 0 Against

Motion Carried

**16) Motion made by Councilmember Gobin to adopt Resolution 2020-64 approving the Lease Agreement with Michael Mosely and Hazen Shopbell dba Salish Sky Vapor be recommended to the Tulalip Tribes Board of Directors.**

Seconded

3 For 0 Against

Motion Carried

Questions: Marie, What is this for Cameron? Cameron (Reyes) responds that this is a tobacco vapor products business.

11:27AM OFF THE RECORD

11:35AM ON THE RECORD

ADD-ON

**17) Motion made by Councilmember Gobin to adopt Resolution 2020-65 wherein authorizing the publication the Quil Ceda Village Tax Rate Changes from 8.6% to 9.3% effective January 1, 2021.**

Seconded

3 For 0 Against

Motion Carried

**18) Motion made by Councilmember Gobin to adjourn the regular Quil Ceda Village Council meeting at 11:36am.**

Seconded

3 For 0 Against

Motion Carried

Staff & Visitors

Chief Mcfalls, Marysville Fire

Chief Sutter, Tulalip Police Department

Lee Shannon, ORA

Marcia Horne, Human Resources

Travis Chatfield, Property Management

Mark Sabo, Chief Financial Officer

Jennifer Bontempo, Remedy Tulalip Manager

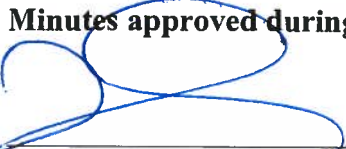
Cameron Reyes, Property Manager

Jereme Gobin, Utilities Manager

Martin Napeahi, General Manager

Jeanifer Flores, Village Clerk

**Minutes approved during the regular Quil Ceda Village Council meeting held on October 19, 2020.**

  
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Jeanifer Flores, Village Clerk