

The Quil Ceda Village

REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL For The Quil Ceda Village MBR Expansion Project Special Inspections

1.0 INTRODUCTION

The Tulalip Tribes of Washington ("Tribes") are soliciting Business to submit a Proposal for special inspections for the Quil Ceda Village MBR Expansion project.

All submissions will be required to include evidence of experience in projects of similar scale and complexity along with bonding capability in excess of the estimated cost of construction.

Native American Preference related to contracting, subcontracting and suppliers in the project is required. Proposers shall abide by The Tulalip Code, Chapter 9.05 – TERO Code which provides NAOB preference in contracting goods and services. Additionally, The Tulalip Tribes' Board of Directors has the authority to require those employers subject to The Tulalip Code, Chapter 9.05 – TERO Code and applicable federal laws and guidelines, to give preference to Indians in hiring, promotions, training, and all other aspects of employment. Bidders shall comply with The Tulalip Code and the rules, regulations, and orders of the TERO Commission. For more information about

The Tulalip Code, Chapter 9.05 – TERO Code, contact The Tulalip Tribes' TERO Department at 6406 Marine Drive, Tulalip, Washington 98271, Office (360) 716- 4747 or Facsimile (360) 7160249. The Tulalip TERO Code is available for review on the Tulalip TERO website: www.tulaliptero.com.

2.0 SUBMITTAL DEADLINE

- Two (2) bound copies in a sealed envelope. Submission containing the information and documentation requested in this RFP must be received at the Quil Ceda Village Administration office no later than **2:00 p.m. on 1-04-2019**. Submittals sent by mail or courier shall be sent to the address below. Faxed or e-mailed submittals will not be accepted.

Lukas Reyes, Owner's Representative Quil Ceda Village Project Management

8802 27th Ave NE, Tulalip WA 98271

lreyes@tulaliptribes-nsn.gov

(360) 716-5022

4.0 PROJECT DESCRIPTION

The Tulalip Tribes is in need of a consultant firm to perform special inspections for the duration of the MBR expansion project to insure design quality control and required reports for the duration of the project.

Project Construction Drawings can be viewed at:

<https://www.quilcedavillage.org/Government/Departments/ProjectManagement/BiddingOpportunities>

5.0 SCOPE OF SERVICES

Special inspections shall include, but shall not be limited to the following:

- Pre-fabricated items
- Concrete Reinforcing materials
- Concrete Reinforcing placement
- Welding inspections – SST Pipe welds
- Welding Inspections – Structural welds for Monorail and Permeate Pump stands
- Soil Compaction testing
- Anchor rods
- Use of required concrete mix design
- Concrete Slump, air content, temperature and test specimens
- Concrete placement
- Concrete curing
- Post installed anchors:
 - Installed anchors
 - Grouted anchors
 - Adhesive anchors
 - Mechanical anchors
- Reviewing plans and other related plans and specifications
- Provide written reports and recommendations for action to the Owners designated contracting officer
- Services shall include, when necessary, meeting with the Contractor and Owner.
- When necessary, appear at meetings of the Project.
- Maintain professional liability insurance; and
- The consultant shall be responsible for all materials and services used during the course of the special inspections identified plans and preparing reports. Such materials and services shall include, but are not limited to: paper; office supplies; reference books and materials; photocopying; telephone, facsimile and internet services; and similar materials and services.

B. CONSULTANT'S REPRESENTATIVE

Before starting work, the Consultant shall designate an authorized representative in writing, who shall have complete authority to represent and to act for the Consultant in all directions given by the Owners Contracting Officer. The Consultant or the authorized representative shall give efficient supervision to the work, using the best skill and personal attention to the prosecution of the work.

6.0 SELECTION AND AWARD PROCESS

The intent of this RFP is to solicit interest from the Special inspections consulting community for the construction of the Tulalip Tribes MBR Expansion Project. Selection will be made based upon the evaluation of the contractor's or team's capability and cost of the project.

The process for selection of the Contractor, commencing Preconstruction Services, and negotiating the Guaranteed Maximum Price Contract ("Contract") is anticipated to be as follows:

1. Consultant submitting a proposal will be scored and ranked on the basis of the evaluation criteria set forth in this RFP.
2. The Tulalip Tribes reserves the right to check references of the Contractor(s) at any time during the selection process. Should the information obtained during the reference checks cause concern regarding the firm's past performance or their ability to successfully perform the contracts to be executed based on the requirements of this RFP, the Tulalip Tribes has the sole discretion to determine a Contractor is not qualified for the Project. References can include The Tulalip Tribes, provided the Contractor has performed past project with the Tulalip Tribes, and others whether specifically listed by the proposing firm or not.

7.0 SUBMISSION FORMAT

Every Proposer must reply to each of the evaluation criteria set forth below in a clear and concise manner. Responses must be in the same order as listed, clearly separated and labeled by response. Brevity is preferred. Do not duplicate information presented in the Submission. Pay attention to specific requests for information. Organize the Submission in a manner that enables the selection committee to quickly access the requested, and pertinent, information. Submissions shall be submitted on 8 ½ x 11 pages unless otherwise requested and in a sealed envelope.

1.TERO Certification: Native American Owned Businesses (NAOBs) submitting proposals shall submit evidence of certification from the Tulalip Tribes' TERO (Tribal Employment Rights Ordinance) office as being a certified NAOB or Tulalip Tribal Member NAOB with their Submission in order to obtain the preferences provided for in this RFP.

2. Proof of Bond and insurance

3. Washington State Contractors licenses

4. Detailed cost estimate

8.0 FINAL SELECTION

The Tulalip Tribes of Washington intend to select the Contractor that meets the criteria set above from the Submission of this RFP. Final selection shall be at the sole discretion of the Quil Ceda Village Project management team.

9.0 RIGHT OF REJECTION

The Tulalip Tribes of Washington reserves the right to reject any and all Submissions and the right to elect not to proceed with the project.

10.0 PRODUCT OWNERSHIP

Any documents or drawings or reports resulting from the contract will be the property of the Tulalip Tribes of Washington.

11.0 LICENSING REQUIREMENTS

All individuals, businesses, entities, and organizations engaged in business activities on the Tulalip Indian Reservation shall obtain a Tulalip Tribal Business License. This applies to all contractors, subcontractors, materialmen, suppliers, and consultants, regardless of tier or location, working on the project.

Contractor shall be licensed by the State of Washington.

Note: Any professional or business licenses required will be the sole cost and responsibility of the Consultant

12.0 SUBMISSION DEVELOPMENT COSTS

The cost of preparing and submitting a Submission is the sole responsibility of the proponent and shall not be chargeable in any manner to the Tribes.

13.0 SCHEDULE

The Tulalip Tribes anticipates the Contractor selection schedule will be as follows:

RFP Issued	12-21-2018
Submissions Due	01-04-19

Questions may be delivered by electronic mail. All requests for interpretation shall be brought to the attention of the Construction Manager in writing no later than Question Due date, indicated above. Questions should be addressed to:

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