

REQUEST FOR BID PROPOSAL

REQUEST FOR GENERAL CONSTRUCTION SERVICES

FOR

THE QUIL CEDA VILLAGE TREE REMOVAL PROJECT

Project No. QCV – CP – 18-006
Bid Package 18 -006 – Quil Ceda Village Tree Removal Project
Tulalip, Washington

INTRODUCTION

The Tulalip Tribes of Washington ("Tribes") is soliciting construction firms ("Bidders") with experience in commercial tree removal and landscaping in Quil Ceda Village on the Tulalip Reservation. Bidders must have the ability to provide the full-range of services necessary to complete the Project.

The Request for Bid Proposal is restricted to certified Tulalip Tribal Member Small Businesses (i.e., Bidders) only. The Tulalip Tribes' TERO Office will verify that Bidders, who submit a Bid Proposal, are certified Tulalip Tribal Member Small Businesses. Bidders shall include with their Bid Proposal evidence of certification from the Tulalip Tribes' TERO office.

Native American Preference related to contracting, subcontracting and suppliers in the project is required. Bidders shall abide by The Tulalip Code, Chapter 9.05 – TERO CODE which provides Indian preference in contracting goods and services. Additionally, The Tulalip Tribes Board of Directors has the authority to require those employers subject to The Tulalip Code, Chapter 9.05 – TERO CODE and applicable federal laws and guidelines, to give preference to Indians in hiring promotions, training and all other aspects of employment. Bidders shall comply with this Code and the rules, regulations and orders of the TERO Commission. For more information about The Tulalip TERO Code, contact the Tulalip Tribes' TERO Department at 6406 Marine Dr., Tulalip, WA 98271, Office (360) 716-4747 or Facsimile (360) 716-0249. The Tulalip TERO Code is available for review on the Tulalip TERO website: <http://www.tulaliptero.com/>

SUBMITTAL DEADLINE AND REQUIREMENTS

Bid Proposals must be received at the Consolidated Borough of Quil Ceda Village's – Project Development & Management Office no later than 2:00 p.m. on October 19, 2018. Submittals sent by mail or courier shall be sent to the address below and must be delivered to the Contract and Procurement Office by the deadline stated above. Faxed or e-mailed submittals will not be accepted.

Consolidated Borough of Quil Ceda Village
Project Development & Management Office
Attention: Jerad Eastman
8802 27th Avenue NE
Tulalip, WA 98271-9694

Bidders shall submit bids on the provided Bid Proposal Form sealed in an envelope clearly marked as containing a bid, indicating the Project name, the Contractor scope of work, and the date of the bid opening on the envelope. The Bidder shall fill in all relevant blank spaces in the Bid Form in ink or by typewriting and not in pencil. Alterations or erasures of items filled in on the Bid Form shall be initialed by the Bidder in ink. Any change, alteration or addition in the wording

of the Bid Form by a Bidder may cause the Bidder to be rejected as not responsible for award of a Contract. Contract Bonds are required.

Any addenda issued for this RFB will be distributed to the Bidders listed on the Pre Bid Meeting Sign-In Bidders List. Interested Firms are responsible for checking for any addenda by contacting the QCV Project Development and Management Office (listed above).

PRE-BID MEETING

A Mandatory Pre-Bid Meeting and site walk will be held on September 27, 2018 at 10:00 a.m., at the following location:

Quil Ceda Village – Administration Office
8802 27th Avenue NE
Tulalip, WA 98271-9694

All interested firms are encouraged to attend the mandatory Pre-Bid Meeting and to visit the project site in order to acquaint themselves with the local conditions under which the work will be performed and to obtain personal observations of the project site.

SCOPE OF WORK

The Quil Ceda Village Tree Removal project will consist of removal of 225 trees, removal of all debris, grinding of stumps, Fill in of dirt and hydro-seed of removal site. This removal process will take place along Quil Ceda Boulevard (34th ave frontage road) in Quil Ceda Village on the Tulalip Reservation.

Work includes but is not limited to:

1. Contractor shall remove and properly dispose of all trees marked for removal along Quil Ceda Boulevard (34th ave) Quil Ceda Village. Approximately 200-225 total of varying sizes
 1. Contractor shall grind all stumps below grade
 2. Contractor will remove all debris and rubbish at the time of tree removal.
2. Contractor will replace any open voids with fill dirt to match surrounding area
3. Contractor shall hydro-seed all removal sites with matching grass.
4. Contractor shall submit a safety traffic plan for approval prior to work being performed.
5. Work shall be performed during off peak days (no weekends)
6. Contractor shall provide adequate protection of existing landscaping and roadways. Work to prevent incidental and or accidental damage caused in the performance of Work performed as a part of this Prime Contract. Protection may include protective coverings (e.g., plywood, cardboard, paper, Masonite, etc.), as well as, strict adherence to daily cleaning requirements. Prime Contractor shall provide, maintain and remove any protective coverings installed as a part of this Contract.
7. Contractor shall be responsible to repair to like “new” conditions any and all existing landscaping that is damaged as a result of work performed as a part of this Bid Package.

General Conditions of the Work includes but is not limited to:

1. Contractor shall protect existing improvements from damage during the performance of Work. Any adjacent property, including without limitation structures, roads, walks, light poles, signage or other improvements, damaged during the Contract Work shall be properly repaired or replaced at the Contractor's expense.
2. Contractor shall assume full responsibility for protection and safekeeping of equipment stored on-site.
3. Contractor shall be responsible for daily site clean-up.
4. Contractor shall be responsible for the removal and disposal of all debris and rubbish generated by the Contract Work.
5. Contractor shall take precautions and shall be responsible for the safety of individuals on the Project and shall comply with all applicable provisions of tribal and federal safety laws and codes to prevent injury to persons on or adjacent to the Project.
6. Contractor shall be responsible for and have control over all construction means, methods, techniques, sequences and procedures for all portions of the Contract Work.
7. Contractor shall provide continuous supervision at the Project by a competent superintendent when any Work is being performed. The Contractor's superintendent shall have responsibility and authority to act on behalf of the Contractor. All communications to the Contractor's superintendent shall be as binding as if given directly to the Contractor.
8. Contractor shall review the attached Contract Form and Scope of Work for additional General Conditions of the Work, Insurance Requirements, and other Contract Requirements.

BID EVALUATION CRITERIA

The Contract will be awarded to the lowest responsive and responsible Bidder as determined in the discretion of the Tulalip Tribes of Washington. In determining which Bidder is lowest responsive and responsible, the Tulalip Tribes of Washington shall consider the Base Bid and the bids for any Unit Price or Unit Prices which the Tulalip Tribes of Washington requests and determines to accept. The total of the bids for accepted Unit Price(s) will be added to the Base Bid for the purpose of determining the lowest Bidder.

Base Bid:

Bidders shall include all materials, equipment, supervision, labor, delivery, installation, overhead, profit and any other cost or expense, in connection with or incidental to, the performance of the Work complete.

The Tulalip Tribes of Washington reserves the right to waive, or to allow any Bidder a reasonable opportunity to cure, a minor irregularity or technical deficiency in a bid, provided the irregularity or deficiency does not affect the bid amount or otherwise give the Bidder a competitive advantage. Noncompliance with any requirement of the Contract Documents may cause a Bidder to be rejected.

FINAL SELECTION

The Tulalip Tribes of Washington intend to select the Bidder with the lowest responsive and responsible Bid Proposal. Final selection shall be at the sole discretion of the Tulalip Tribes' Board of Directors. While it is the expressed intent of the Board of Directors to select the Firm with the lowest responsive and responsible Bid Proposal, the Tulalip Tribes reserve the right to select any responsive and responsible Firm they determine.

RIGHT OF REJECTION

The Tulalip Tribes of Washington reserves the right to reject any and all proposals and the right to elect not to proceed with the project.

SCHEDULE

The Tulalip Tribes anticipates the Bid, Contract Award, and Construction Schedule will be as follows:

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| RFB Issued | September 19, 2018 |
| Mandatory Pre-Bid Meeting | September 27, 2018 |
| Bid Due Date | 2:00 PM October 19, 2018 |
| Anticipated Notice to Proceed | October 23, 2018 |
| Substantial Completion | December 07, 2018 |

Questions may be delivered by U.S. mail, by facsimile, or by electronic mail. All requests for interpretation shall be brought to the attention of the Construction Manager in writing no later than 4:00 PM on October 09, 2018. Questions should be addressed to:

Jerad Eastman
Associate Project Manager
Quil Ceda Village
8802 27th Ave NE
Tulalip, Washington 98271
jeastman@tulaliptribes-nsn.gov
Phone: (360)716-5023
Cell: (360) 618-2404
Fax: (360)716-0059

ATTACHMENTS

1. Proposal Form
2. Contract Agreement