

****NOTICE: THIS SOLICITATION IS OPEN TO ALL QUALIFIED OFFERORS**

TULALIP TRIBES

Contact Information: Nicole Smith- Roads & Transportation
Phone Number, (360) 716-4697
Physical Address: 6406 Marine Drive 98271

NOTICE OF REQUEST FOR PROPOSAL

PROJECT NAME: TULALIP TRIBES TRANSPORTATION SAFETY PLANNING

PROPOSAL DUE DATE: 6/10/2026 AT 2:00 PM PST

Electronic copies of proposals shall be submitted to the Transportation Department via email to nicolesmith@tulaliptribes-nsn.gov

The Subject line shall be clearly marked “RFP-Tulalip Safety Planning”.

Late offers will not be accepted.

Proposals shall conform to the format as outlined in the Solicitation. Questions related to this Request for Proposal should be submitted through email to the staff listed below by 2:00 PM on 6/10/2026. **Proposers need to ensure their contact information is included in the email request.**

Tulalip Tribes Roads & Transportation Senior Project Manager

NAME: Nicole Smith
PHONE: (360) 716 4697
EMAIL: nicolesmith@tulaliptribes-nsn.gov

All procurement activities shall be conducted according to the Tulalip Tribes procurement and administrative policies. The Tulalip Tribes may cancel this Request for Proposal at any time prior to the offer due date or reject all offers after the offer due date if it is determined to be in the best interest of the Tribes.

SUMMARY

The Tulalip Tribes requests qualified civil engineering consulting firms to submit a proposal and statement of qualifications for consideration for a professional services contract to develop a Road Safety Assessment (RSA) for the Reservation and Transportation Safety Plan that will meet or exceed USDOT FHWA standards according to the Scope of Services outlined in the Solicitation.

Proposals shall conform to the format as outlined in the Solicitation. The proposals must be received by the Tulalip Tribes’ Project Manager no later than **2:00 PM (Pacific)** on **6/10/2026**.

The Tulalip Tribes assumes no obligation of any kind for expenses incurred by any respondent to this solicitation prior to execution of an agreement. All proposals become the property of the Tulalip Tribes. The Tribes will not return any proposals or make any copies available to anyone for any purpose other than those described in the Solicitation.

Submit questions in writing by 2:00 P.M. (Pacific) by 6/2/2026.

REQUEST FOR PROPOSAL

TULALIP TRIBES TRANSPORTATION SAFETY PLANNING & ROADS ASSESSMENT WITHIN THE TULALIP TRIBES RESERVATION

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REQUEST FOR PROPOSAL

TRIBAL TRANSPORTATION SAFETY PLAN AND ROAD SAFETY ASSESSMENT WITHIN THE TULALIP TRIBES, RESERVATION

SOLICITATION

I. OVERVIEW

The Tulalip Tribes requests qualified civil engineering consulting firms to submit a proposal and statement of qualifications for review and consideration for a professional services contract to develop a Road Safety Audit (RSA) on the Tulalip Reservation and complete Transportation Safety evaluations that will meet or exceed USDOT FHWA standards according to the Scope of Services outlined in the Solicitation according to the Scope of Services outlined in Section VI.

II. GENERAL INFORMATION

All communication regarding this solicitation shall be directed in writing to Nicole Smith, Roads & Transportation Senior Project Manager, nicolesmith@tulaliptribes-nsn.gov. Phone calls and visits are discouraged. Answers to questions will be sent via email. All communications shall originate from one single person.

All responses to this Request for Proposals (RFP) must be received by the date and time indicated on the Notice of Request for Proposal. Offers not received by the Tulalip Tribes' Project Manager, by the due date, will not be considered.

If an addendum to the RFP is issued, the information will be posted with the RFP package. An acknowledgement of receipt of the addendum must be included in proposal package.

Consultants submitting proposals in response to this RFP must have the capability of providing the services listed under the Scope of Services section in this Solicitation. The Tulalip Tribes assumes no obligation of any kind for expenses incurred by any respondent to this Solicitation. All proposals become the property of the Tulalip Tribes. The Tulalip Tribes will not return any proposal or make any copies available to anyone for any other purpose than those described in this Solicitation. The proposals will be objectively evaluated and ranked based on qualifications-based criteria. The Tulalip Tribes Transportation Department intends to issue a contract to one (1) consulting firm.

III. STATEMENT OF AUTHORITY

This solicitation is made pursuant to the Tulalip Tribes procurement policy

IV. SELECTION PROCEDURES AND EVALUATION CRITERIA

The Tulalip Tribes Selection Committee will review all qualifications and may contact respondents to request further information. The Selection Committee will submit its selection recommendation to the Tulalip CEO Office or the Tulalip Business Committee for approval. The decision by the CEO Office or the Tulalip Business Committee shall be considered final and not subject to appeal. All point awards regarding this RFP will be held as confidential.

The Selection Committee will make its selection based upon the Selection Procedures and Evaluation Criteria identified herein as they relate to the Scope of Services required. The Tulalip Tribes reserves the right to reject any and/or all qualifications.

The Selection Committee will objectively evaluate the proposal using qualifications-based criteria and an internal review panel. All responses to this RFP will be evaluated based on the Evaluation Criteria. Each criterion has an assigned point value with a total value of 100. Companies may earn up to the number of points assigned in each category. Proposals are studied, all relevant factors and data are weighed, and scores are awarded by the individual review panel members. The Selection Committee will use the following Evaluation Criteria to score all proposals submitted in response to this RFP:

- A. ADHERANCE TO GUIDELINES IN RFP (10 points): Points will be awarded for compliance with requested format and based on content and presentation.
- B. TECHNICAL QUALIFICATIONS AND EXPERIENCE (60 points): Respondents shall be in full compliance with licensing requirements and shall be currently permitted to practice in the State of Washington. The Selection Committee will evaluate the technical qualifications of the respondent, based on experience emphasizing similar tasks and services. The Selection Committee will make a judgment on proficiency, records of integrity, performance and timeliness in the execution of previous contracts. Technical qualifications should reflect demonstrated ability and past offering of professional services like the Scope of Services contained herein. It is not imperative, however, that a Company supply all services. Companies must list specific services they can provide and what services will be subcontracted, if any. The Tulalip Tribes desires a local presence for as many of the requested services as possible. Provide a minimum of three past project examples with references that are familiar with your capabilities for the service proposed.
- C. KEY PERSONNEL (25 points): The proposed project team should reflect appropriate composition and a suitable mix of talent and staff expertise. The qualifications of the key personnel should reflect demonstrated ability and the capability to offer the requested professional services and include prior experience on similar projects. Registrant numbers of key personnel such as Road Safety Professional (RSP) and Professional Engineer (PE) staff should be included if applicable.
- D. NATIVE AMERICAN EXPERIENCE AND OWNERSHIP (5 points): Proposals should demonstrate both experience and familiarity with the unique needs of Tribes. The review panel will favor current experience with the Tulalip Tribes or other Native American Communities. Respondents demonstrating Tribal ownership and interest in accordance with Section II of this RFP will be given preference. Submit the following information as part of the proposal, if applicable:
 - (1) Evidence fully showing the extent of Tribal ownership including TERO Certification & Tulalip Business License.

V. SCHEDULE FOR THE SELECTION PROCESS

The following is the anticipated schedule for the selection process:

MILESTONE	DATE
Tulalip Tribes issues RFP	5/22/2026
Last day for questions	6/2/2026

Proposals due to Tulalip Tribes	6/10/2026
Selection Committee reviews proposals and makes selections	6/22/2026
Tulalip Tribes' final approval of contract	7/6/2026

VI. SCOPE OF SERVICES

Update the annual safety report based on the last five (5) years' collision data from Tulalip Police, Snohomish County (County), and Washington State Department of Transportation (WSDOT).

Update the strategic Tribal Transportation Safety Plan to be compliant with the latest Federal Safety Action Plan requirement for safety grant applications, with key stakeholders including injury prevention, public safety, transportation, and education.

Complete an Intersection Control Evaluation (ICE) (without a benefit cost analysis [BCA]) at one of the ICE locations identified in the 2024/25 Tulalip Strategic Safety Plan locations

Complete a minor update of the Long-Range Transportation Plan (LRTP) Addendum and National Tribal Transportation Facility Inventory (NTTFI) Updates Report. Must have Federally approved NTTFI access

Assist with annual traffic counts and spot traffic analysis across the Reservation.

Task 101 Update Annual Safety Report -

1. Complete a reservation wide data-driven collision history review for the last five (5) years of available data from WSDOT database
2. Review paper collision reports and inputs if data from the WSDOT database is unclear
3. Identify intersection collision trends (main cause and contributing factors) compared to similar roadways in the surrounding county
4. Identify the ten (10) primary collision locations and establish the primary cause
5. Includes two (2) meetings to discuss the preliminary results and next steps
6. Coordination with WSDOT and the Tribes for collision database (up to one (1) online meeting and preparation) and review of interlocal agreements
7. Provide an updated Annual Safety Report

Task 102 Strategic Safety Plan Conversion to Safety Action Plan format

1. Comply with the latest 2025 SS4A Safety Action Plan requirements to be eligible for SS4A grant requirements for the locations identified in the 2024/25 Strategic Safety Plan (does not include the cost of the grant applications)
2. Includes two (2) internal meetings to discuss the preliminary results and next steps
3. Does not include supplemental data unless already identified as part of this RFP

Task 103 Intersection Control Evaluation

Complete an ICE for one of the ICE locations recommended in the Strategic Safety Plan per WSDOT Design Manual 1300 (5), Step 1-5.

1. Analyze weekday AM and PM hours for opening year and 2044 design year
2. The options to be evaluated are:
 - a. Do nothing/existing channelization (*Highway Capacity Manual* [HCM] 7)
 - b. Signage striping improvements
 - c. Signal (HCM 7)
 - d. Mini roundabout or similar changes
 - e. Standard single lane compact roundabout (Sidra) with approach restriction
3. Evaluate the crash modification factors for the signage signal and roundabout options
4. Complete a planning level cost estimate for the options (no survey or detailed engineer estimate)
5. Provide grant funding options that could be pursued to fund the design – does not include completing the grant application
6. Provide recommended option with schematic not to scale but enough to provide approximate footprint/right-of-way impacts – does not include survey or formal design
7. Includes five (5) Tribe and two (2) County meetings
8. Includes one (1) draft submittal to the Tribe with reasonable corrections/comment response within the defined scope

Does not include any detailed channelization plans/survey or detailed cost estimates other than estimated planning cost from recent completed WSDOT or County projects in the vicinity.

Assumes the Tribes will provide existing survey and Geotech information or supplemented (under a separate contract or amendment to this contract if needed).

Task 104 Annual LRTP Addendum NTTFI/TIP updates Report –

1. Modify/add up to two (2) new housing planned roads into NTTFI (does not include any design or engineering cost estimates)
2. Complete the NTTFI summary table in the LRTP
3. Traffic counts update for up to two (2) routes (may include existing County, City, or State data where available and conducting single counts where not available)
4. Seasonally adjust counts per Bureau of Indian Affairs (BIA) requirements
5. Field work per routes to consist of:
 - Class
 - Length
 - Ownership
 - Construction Need
 - Terrain
 - Roadbed Condition
 - Surface Type
 - Right-of-Way Status
 - Right-of-Way Width
 - Shoulder Width
 - Shoulder Type
 - Drainage Condition

- Surface Condition Index
- Surface Width
- Shoulder Condition

6. Assist with Traffic Improvement Program (TIP) for submittal to BIA – does not include engineering cost estimates only planning level up to 3 projects. Would use existing Tulalip format and software.
7. Update NTFFI by March 15, 2027

Task 105 Annual Traffic Counts and Spot Traffic Analysis

1. Collect data from permanent counter and provide supplemental count data where needed to provide traffic growth trends across the Reservation and in the Village
2. Capacity and level of service and queuing analysis for new Tribal Roadways and facilities. Includes up to ten (10) intersections.
3. Review of up to 2 potential developments reports on the Reservation up to two nearby to determine impacts on the Tribal Roadways access and circulation system. No new analysis and email/memo summary only

Task 106 Grant Application Assistance

1. Identify appropriate grant opportunities for projects identified in the Strategic Safety Plan/Safety Action Plan and LRTP
2. Assist tribe to apply for up to two State/Federal or BIA (2) grant opportunities - this would not include any new data collection not already identified in this proposal's prior tasks, nor would it include any federal/state benefit cost analysis BCA
3. Includes up to two (2) internal check-in meetings and one (1) County meeting if on County roadways

Location	Recommendation	Cost Estimation	BUILD	CMAQ	STBG	TAP	HSIP	RRM	RMGP	PED/B	TTM
Quil Ceda Boulevard at 88th Street NE	88th Street NE Interchange Project	High	X		X		X		X		
31st Avenue NE/64th Street NE at Marine Drive NE	Improved Signage and Striping	Low			X			X			
Quil Ceda Boulevard at 116th Street NE	Improved Striping and Improved Signal Phasing/Timing	Low			X			X			
27th Avenue NE at Marine Drive NE	Updated Signal Clearance Intervals and Advanced Intersection Warning System	Low			X		X				
27th Avenue NE at 116th Street NE	ICE	Low	X		X		X				
27th Avenue NE at 88th Street NE	ICE	Low	X		X		X				
Marine Drive at Hermosa Beach Road	Roundabout	Low	X		X		X				
Marine Drive at Beautiful Point Road	Access Management	Low			X		X				
Marine Drive at 42nd Drive NW	Roundabout	High	X		X		X				
140th Street at 23rd Avenue	Traffic Calming Measures	High			X		X				
27th Avenue NE	Alternative I-5 Detour Route Study	High	X		X		X		X		
Marine Drive in Tulalip Bay	Traffic Calming Measures and Improved Lighting	Low - Moderate			X		X	X			
33rd Avenue NE at Marine Drive NE converted to a roundabout	Roundabout		X		X		X				
Marine Drive constructing 1.8 miles of pedestrian improvement	Bike/ped infrastructure		X	X	X	X				X	
Meridian Avenue N constructing 1.1 miles of pedestrian improvement	Bike/ped infrastructure		X	X	X	X				X	
Turk Drive Multi Modal Safety Improvements near Water Way	Multi-modal infrastructure		X	X	X	X			X	X	X
Better Utilizing Investments to Leverage Development (BUILD)											
Congestion Mitigation and Air Quality Program (CMAQ)		USDOT									
Surface Transportation Block Grant Program (STBG)		FHWA (WSDOT)									
Transportation Alternatives Program (TAP)		FHWA (WSDOT)									
Highway Safety Improvement Program (HSIP)		FHWA (WSDOT)									
Regional Road Maintenance Program (RRM)		WSDOT									
Regional Mobility Grant Program (RMGP)		WSDOT									
Pedestrian & Bicycle Program		WSDOT									
Tribal Transit Mobility Grant Program (TTM)		WSDOT									

VII. FORMAT FOR STATEMENT OF QUALIFICATIONS

The complete proposal shall be no more than 10 pages in length, excluding the cover, cover letter, table of contents, section dividers, and appendices.

Electronic copies of the proposal will be submitted using the following format:

- A. COVER LETTER (no more than two pages in length): The letter should include the company's name, contact person for all communication, with business address, phone, and e-mail. The letter must clearly indicate the Solicitation Note: Tulalip Tribes Transportation Safety Planning & Road Safety Assessment. Specify the type of organization such as Individual or sole proprietorship, partnership, or corporation. Identify if the company has Native American ownership or Native American preference. In cases where companies are teaming, provide this information for each company within the team. Provide a brief description of the proposer's understanding of the need for professional services. Indicate acknowledgement of any amendments to the solicitation.
- B. TABLE OF CONTENTS:
- C. QUALIFICATIONS AND EXPERIENCE: Provide qualifications and experience emphasizing similar work. The qualifications should reflect demonstrated ability and past offerings of tasks listed under the Scope of Services. List any anticipated services you intend to subcontract. Provide a minimum of three past projects including a brief description of work along with reference information. References should be familiar with your listed personnel and capabilities/performance in similar previous contracts and include the contact's name and phone number. Emphasize relevant work performed in recent years.
- D. KEY PERSONNEL: Indicate the proposed project team. Include a statement of qualifications of the principles and key employees. Please include Washington registration numbers for Registered Engineers under contract. Resumes of key personnel should be limited to two (2) pages for each employee.
- E. NATIVE AMERICAN EXPERIENCE AND OWNERSHIP: List experience and familiarity with the unique needs of working with Native American Communities, Tulalip Tribes, or similar locations that qualify as experience by your company. Identify if your company may qualify as a Native American Owned and TERO Registered.
- F. APPENDICES: Any pertinent information and details you'd like to include.