

Quil Ceda Village Council

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Quil Ceda Village
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Quil Ceda Village Administration

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Request for Proposal

Riparian Vegetation Management for treatment of invasive species

I. Purpose

The Consolidated Borough of Quil Ceda Village is soliciting proposals from qualified service providers with experience in riparian and stream and wetland vegetation management to assist with control of invasive species for stream and wetland restoration projects. The goal is to target specific species with non-chemical and chemical integrated pest management methods, to reduce seed sources, improve restoration project integrity and success, and to provide natural shade to reduce future invasive cover.

II. Background

The project is located is located within the Consolidated Borough of Quil Ceda Village on lands held in trust for the Tulalip Tribes (See Map- **Attachment A**). The target areas for vegetation management are located primarily west of 27th Ave NE, within the former Boeing Test Site and areas that are part of the Coho Creek restoration project and riparian buffer. These areas have been colonized with spotted jewelweed (*Impatiens capensis*), reed canarygrass (*Phalaris arundinacea*), Himalayan blackberry (*Rubus armeniacus*), evergreen blackberry (*Rubus lacianthus*), and Itadori knotweed (*Fallopia japonica*), formerly Japanese knotweed, among other non-native invasive plants. Quil Ceda Village seeks vegetation management contractors to use an integrated pest management approach, and knowledgeable in the latest techniques of both chemical and non-chemical approaches to managing target species and choosing appropriate methods to minimize chemical use while maintaining effectiveness. Knowledge of appropriate timing of treatments is necessary to maximize effectiveness and prevent recurrence.

The Quil Ceda Village Expansion site is located West of 27th Ave NE, between 88th St NE and E114th St NE. and encompasses the following (**Attachment A**), Township 30 North, Range 5 East, Sections 07, 08, 17, 18, 19, & 20, Longitude 122.21566 to 122.19955; Latitude 48.09539 to 48.07387.

III. Project Goals and Objectives

Quil Ceda Village's goal for this project is to reduce invasive species and seed sources for future mitigation projects, and to perform maintenance on existing restoration project areas. Work areas are saturated, muddy, and inundated, forested wetland and streamside areas.

Wetland areas and areas along roads within the general former Boeing Test Site and the Coho Creek Restoration project riparian buffer areas need to be managed for control and reduction of spotted jewelweed (*Impatiens capensis*), reed canarygrass (*Phalaris arundinacea*), Himalayan blackberry (*Rubus armeniacus*), evergreen blackberry (*Rubus laciantus*), and Itadori knotweed (*Fallopia japonica*), formerly Japanese knotweed, among other non-native invasives. Non-chemical management of reed canarygrass around existing plantings within the Coho Creek riparian buffer will also need to be conducted.

The objectives for this project are

- 1) Remove spotted jewelweed plants with roots from within Coho Creek streamside vegetation areas and buffers.
- 2) Remove Himalayan blackberry and evergreen blackberry within Coho Creek riparian buffers in target areas.
- 3) Cut and mulch reed canarygrass areas within Coho Creek riparian buffers, both in spring and fall, preserving and protecting existing plantings.
- 4) Remove Itadori knotweed in target areas along ditches, roadways, and in fill piles.

IV. Scope of Services

The work elements necessary to complete the project are presented below as a list of tasks to be performed under contract to the Consolidated Borough of Quil Ceda Village. Order of progression shall begin with Task 2 & 3 (blackberry), followed by Task 1 (jewelweed), followed by Task 4 (knotweed). A summary table of acreages to be treated is in **Attachment G**. The Contracting Officer shall be notified when the contractor is to be on site and as to what work is being done.

Task 1. Remove spotted jewelweed plants with roots from within Coho Creek streamside vegetation areas and buffers.

It is imperative that all jewelweed treatment be accomplished prior to flowering and seed set in late July through September. However, should the plants begin to set seed at any time during the contract, the contractor must follow protocols (see **Attachment F**) to avoid seed pod spring activation, and bag all portions of the plants containing flowers and seed pods, at their own cost.

The Contractor will:

1a; Physically pull out and remove all spotted jewelweed (*Impatiens capensis*), including roots, by hand within the Coho Creek riparian buffers from the target areas indicated (**Attachment B**). Treatment shall occur before flowering and may be repeated in target areas to remove plants that have sprouted later in the season. Maps indicate general areas where jewelweed was found

and treated in the previous season. Every attempt will be made to flag the boundary of sites, but extent of work is based on acreage and widths and lengths provided, and actual locations may vary slightly.

1b. Dispose of plant material above waterline and saturated soils, unless seed pods have formed. Pulled plants may be piled where they can dry out or be removed from the site. Any material with seedpods will be bagged and removed from the site.

Expected Schedule: Treatment shall start in mid-May and conclude by mid-July. Post-inspection secondary treatment may be necessary and shall be completed by 07/31/2026.

Deliverables: A pre- and post-treatment inspection shall be arranged with Quil Ceda Village Contracting Officer's representative and a map of the treated areas and methods of treatment used provided.

Task 2. Remove Himalayan blackberry and evergreen blackberry within Coho Creek riparian buffers in target areas.

The Contractor will:

2a.; Physically remove all Himalayan and evergreen blackberry by the root within areas indicated by reed canarygrass and Himalayan/evergreen blackberry symbol in the Coho Creek Riparian buffers (**Attachment C**), removing by the root crown.

2b. Dispose of plant material at an approved location or chop and mulch on site.

Expected Schedule: First treatment shall occur in conjunction with Task #3. Post-inspection secondary treatment may be necessary and shall be completed by 05/29/2026.

Deliverables: A pre- and post-treatment inspection shall be arranged with Quil Ceda Village Contracting Officer's representative and a map of the treated areas and methods of treatment used provided.

Task 3. Cut and mulch reed canarygrass areas within Coho Creek Riparian buffers, to manage both in spring and fall.

The Contractor will:

3a. **Find and mark all existing plantings** within the riparian buffer area indicated on **Attachment C**.

3b. Using weed whackers, cut reed canarygrass (*Phalaris arundinacea*) to the ground (within 1 inch) **preserving existing plantings and trees** in a) spring and b) late summer to suppress growth within the Coho Creek riparian buffers from the target areas indicated on Attachment C. **Any plants or plantings damaged will be replaced** with larger, one year- older stock at Contractor's cost. Grass shall be mulched so as not to bury existing plantings.

Expected Schedule: First treatment shall occur in mid-April. Second treatment shall occur in August and conclude by 09/04/2026. Post-inspection follow-up visit for plant replacement may be necessary if planting damage occurred.

Deliverables: A pre- and post-treatment inspection shall be arranged with Quil Ceda Village Contracting Officer's representative and a map of the treated areas and methods of treatment used provided.

Task 4. Treat Itadori knotweed in target areas along roadways and in fill piles.

The Contractor will:

4a. Treat Itadori knotweed (*Polygonum cuspidatum*), previously Japanese Knotweed, by latest injection or drip/spray methods. Treatment shall occur after flowering, to avoid impacting pollinators. Any plants not responding to first treatment will need to be re-treated in this same year.

4b. Treatment should occur late in the year, but before the plant senesces, according to the attached knotweed treatment standards (**Attachment E**). Treatment protocols and chemicals to be used shall be reviewed for final approval with the Contracting Officer prior to work commencing. Knotweed areas are indicated on Attachment D, but additional small areas may be included if found on site. Some knotweed sites are found along streams and ditches and will require pesticide aquatic license.

Expected Schedule: Treatment shall occur between mid-August and mid-September. Post-inspection secondary treatment may be necessary and shall be completed by 10/02/2026.

Deliverables: A pre- and post-treatment inspection shall be arranged with Quil Ceda Village Contracting Officer's representative and a map of the treated areas and methods of treatment used provided.

V. Submittal Requirements

Vegetation management or ecological restoration contractors interested in performing the work outlined in this request for proposal should submit the following information to the Quil Ceda Village Wetland Program:

- A. Qualifications from your firm and staff proposed to perform the work described in this request for proposal. This should include resumes of staff and any recommendation or commendation letters received from past projects. **A minimum crew size of four people is required.**
- B. A list of similar projects completed in the last five years with particular emphasis on projects incorporating management of invasive species. Dates of projects performed should be included.
- C. A cost estimate based on numbers of hours required for completion of the required tasks. Include a cost breakdown of hourly rates and the number of hours assigned for each task for all personnel.
- D. Proof of pesticide certification with WA State, as well as Tulalip business license.
- E. Proof of professional liability insurance and workers compensation.
- F. The applicant should describe their availability to meet expected project schedule.
- G. Proposal shall include acknowledgement of receipt for any received RFP addenda.

- H. Questions regarding the RFP for QCV-ENVI-26-001, shall be submitted to the [Wetland Program Coordinator](#) on the [Quil Ceda Village website](#). Questions must be received by **4:00 pm on February 18, 2026**.
- I. Addenda to the RFP will be communicated in response to questions from applicants. Final addenda will be posted by **4:00pm on February 24, 2026**.
- J. Proposals shall be submitted to Quil Ceda Village via email to Contracting Officer: cwren@tulaliptribes-nsn.gov. Proposals must be received by **4:00pm on March 2, 2026**.

VI. Format Request for Proposal

The RFP should be organized in accordance with the submittal requirements. The RFP should not exceed (25) pages, excluding the cover sheet and any tabs or indexes. One page is defined as: one side of a single 8 1/2 x 11 sheet, with 12 point font. The consultant must provide proof of professional registration, and receipt for a Tulalip business license (Obtainable thru Tulalip Community Development on the [Tax and Licensing Division website](#)). The consultant must also state that they have the ability to provide workers' compensation and professional liability insurance. Information provided in the RFP will, to the extent allowed by law, be held in confidence and will not be revealed or discussed with competitors. Incomplete submittals, failure to acknowledge any addenda, and/or indications of bid collusion or rigging may result in disqualification. If applicable, TERO fee of 1.75% shall be paid by Quil Ceda Village Wetland Program.

VII. Pre-Submittal Site Visit

Applicants are encouraged to attend a site visit prior to submitting a proposal. The site visit is scheduled for February 9th from 9:30am – 12:30pm, contingent on weather and site conditions. Any changes to site visit date will be communicated through addenda as necessary. Site visit will include traversing uneven and flooded terrain to access task areas outlined in Scope of Work. Please email Contracting Officer representative, lwright@tulaliptribes-nsn.gov, 48 hours prior to scheduled visit to coordinate vehicle access to the site.

VIII. Evaluation Process

Quil Ceda Village will use the following criteria to evaluate submittals to determine responsible and responsive bidders. *Quil Ceda Village reserves the right to modify, terminate, or rebid, or alter due dates for this solicitation at any time.*

- A. *Professional Qualifications* – Qualifications of the firm and the staff that will be assigned to complete the project. Contractor will be required to provide proof of Washington State Pesticide Certification, comply with TERO requirements (www.tulaliptero.com), and provide receipt of Tulalip Business License (Obtainable thru Tulalip Community Development on the [Tax and Licensing Division website](#)), prior to starting work. The consultant must also provide proof of ability to provide workers compensation and professional liability insurance.

- B. *Direct Experience* - Submittals must demonstrate experience and expertise with management of invasive species and PNW riparian plants. Special consideration will be given to vegetation management contractors with expertise in integrated pest management, knowledge of the latest techniques in both chemical and non-chemical approaches to managing target species and choosing appropriate methods to minimize chemical use while maintaining effectiveness. Knowledge of appropriate timing of treatments for specific species is necessary to maximize effectiveness and prevent recurrence. The contractor or operator shall be certified in chemical pest control with WA State. A minimum of 2 projects within the past three years is required.
- C. *Past Performance* – Past performance on similar contracts with non-profits/Government/Tribal agencies must be demonstrated in terms of deliverables that were completed, whether projects were completed on time and within cost. Past performance should be described with a list of comparable projects. Listed projects should include a project description, owner, and contact information, cost of project, and types of deliverables.
- D. *Geographic Proximity and Familiarity* - Applicants should describe office locations and familiarity with the area. Applicants should also describe any prior work with the Tribes or on the Tulalip Reservation, or within the Marysville Trough.
- E. *Project Management and Team Organization* – Applicant should describe staff who will be involved and to what level, the project lead and organization. Additional information should include quality assurance and cost control measures, and prior experience of the project team as a unit. Numbers of years of experience should be listed for each member of the team. **A minimum crew size of four people is required.**
- F. *Scope of Work and Cost Estimate* – Applicant should clearly describe the scope of work proposed along with cost estimates for each component outlined in Section IV of this request for proposal.
- G. *Indian Preference* – Extent of active participation of Indian Owned firms, and Indian professional and support staff. Proof of certification as a Native American Owned Business by the Tulalip Tribes TERO office is required for Indian preference. Bids within 10% of lowest bidder will be awarded to lowest responsive and responsible NAOB bidder.
- H. *Availability* - The applicant must be available to begin in April 2026, with appropriate timing for invasive management and control. Attendance at site visit prior to proposal submission is encouraged.